

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, JUNE 10, 2014**

Time: 7:00 pm – 8:20 pm

Location: Town Hall

Next regular meeting: July 10, 2014

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor, Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable, Gary Jacobs

Also present was Planning Commission Secretary Dawn Goodman

8 Residents present

Chairman Dechamps called the meeting to order at 7:00 pm. Clerk verified proper posting.

**1. Review and Take Action on May meeting minutes**

Motion made by Supervisor Jacobs to accept the minutes of May 13, 2014. Second by Supervisor Dequaine. Motion Carried. 3-0

Motion made by Supervisor Jacobs to accept the minutes of May 27, 2014. Second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review Planning Commission minutes** - there was no meeting held

**3. Review Board of Appeals minutes** - there was no meeting held

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator report dated 5/13/14 through 6/10/14. Second by Supervisor Jacobs. Motion Carried. 3-0

Motion made by Supervisor Dequaine to accept the Building Inspector Report dated May, 2014. Second by Supervisor Jacobs. Motion Carried. 3-0

**5. Municipal Court Citations –**

Motion made by Supervisor Jacobs to postpone the Municipal Court Citations item until the July meeting. Second by Supervisor Dequaine. Motion Carried. 3-0

**6. Clover Valley Road / Resident Request**

Jennifer Marquardt, resident of Clover Valley Rd, was present to state she has an email from the Engineer, Ayes and Associates, that stated from a drainage standpoint, the need for a culvert under Ms Marquardt's driveway, could be removed.

Chairman stated as long as there is an Engineer to sign off, Chairman stated the ruling in the ordinance is that the town requires a culvert, but with the approval of the engineer it could be removed

Jennifer further stated that in the prior Planning Commission minutes, it stated it is a temporary cul de sac. The Board stated the cul de sac would be completed to town specifications

Further Discussion held.

Mary Abts was present and said there are two lots on the property and their intent is to leave the remaining parcel as farm land. She further stated they will continue to farm and the farm machinery will continue to utilize that roadway. Jennifer questioned the elevation of the road. Mr. Enderby stated there still will be an incline of which the elevations will be in line with the requirements. He stated the total elevation will be 6" to 1'. She further questioned if a stop sign could be put there. Discussion held regarding a stop sign. Mr Enderby stated a yield sign or a dead end sign would be recommended. Chairman Dechamps said he would contact Brown County to go to the property and assess signage.

Jennifer further stated the water flow is a concern. Chairman Dechamps said the culvert should assist in the water flow. Adam Enderby with Ayres Associates stated the extensions on the culvert and tapered ends will assist.

Jennifer questioned the width of the road. The Board stated the road has to be completed to town specifications.

Jennifer stated she would like a date on the termination and she questioned where Wisconsin Public Service will continue with the power lines. Jacob Deterville stated they will be located on the south side. Mr Enderby said the DNR is currently reviewing the project and that they have switched the permit to a general permit he further mentioned that had the road easement for Jennifer to sign. At Ms Marquardt's request Mr Enderby made an additional comment on the easement which stated it would terminate December 31, 2014 or upon project completion whichever is the the earliest.

Further discussion held – at this time, the project is in review with the WI DNR.

The Board reviewed the bids for Clover Valley (4) bids were received.

Motion made by Supervisor Jacobs to accept the bid from Jackie Foster Inc. of \$68,579.03.

Second by Supervisor Dequaine Motion Carried. 3-0

A letter was received from Ayres Associates dated June 9, 2014 regarding the bed opening of June 5, 2014. The letter stated Jackie Foster Inc was the apparent low bidder with the bed amount being within estimate for the project.

#### **7. Liquor License Applications**

Clerk stated all (9) renewal liquor license applications were received and are listed as follows:

Class "B" Fermented Malt Beverage and Intoxicating Liquor License: Todd Lloyd, Lipsky's On The Bay, Inc., Todd Lloyd, Lipsky's Pizza and Burgers, Charles Lackey, Chuck's Dyckesville Bowl., Paul Grathen, Sweet Seasons Inc., Jon Robinson, Rock Falls Supper Club, Barbera Biersteker, Knuckleheads Saloon, Theresa Duescher, Palm Gardens of Champion, LLC. And Class "A" Liquor License: Ronald Coppersmith, New Franken One Stop, Raymond Terrien, 57 Self Serve. Motion made to accept the liquor license applications. Second by Supervisor Dequaine. Motion Carried. 3-0

#### **8. Spring and Fall Yard Waste Request**

Clerk received a request from a resident in the Dyckesville area who would like to see the Town have a spring and fall yard waste pick-up. Discussion held by the Board. The Town has the curb-side service with Advanced Disposal and does not have a land fill site. Suggestions made were to compost waste or contact a private contractor to pick up. It was also mentioned that Kewaunee County and the City of Green Bay have drop off sites; it was recommended that residents contact them individually to check if their sites can be utilized.

#### **9. Brown County's Assistance with Comprehensive Plan Update/Member(s) per diem**

Board discussed the possibility of putting it out for bids. Motion made by Supervisor Jacobs to put the assistance with the Comprehensive Plan update out for bids with a second by Supervisor Dequaine. Motion Carried. 3-0 The per diem rates for the members will be discussed at that time.

#### **10. Any Other Business**

- a. Usage of Town Hall parking lot during area rummage sale

Chairman Dechamps checked with the Town's insurance company, Denmark Insurance, it was stated there would not be additional liability to the town with the use of the parking lot. Motion made by Supervisor Jacobs to permit the usage of the parking lot for outdoor toilets during the area Spring rummage sale. Second by Supervisor Dequaine. Motion Carried. 3-0

The Board stated that the usage is for the 3 day period of the rummage sale and only for the toilets no other usage and that there would be no expense to the town.

- b. Depeau Rd/Helen Cecil Ct curve update

Chairman Dechamps stated Brown County will put Chevron signs on the left side of the road indicating there is a curve there.

Jacob Deterville and Kimberly Abts were present and questioned whether they could get their land use permit from the Zoning Administrator. Further discussion held regarding the DNR permit for Clover Valley Rd. Chad represent from Ayres Associates stated more than likely the DNR would request changes but he would contact them to check on the status. The zoning administrator will be notified of the approval for the land use permit.

Motion made by Supervisor Jacobs to open the floor with the second by Supervisor Dequaine. Motion Carried. 3-0

Jacob Deterville questioned if the culvert will be repaired on Abts Rd. Chairman stated they widened the road and the culvert pipe has deteriorated. Brown County is currently waiting on the DNR John Metzler questioned the issue with the Condo Association. Chairman stated they are interested in dissolving the partnership of the Condo Association. Dawn Goodman stated she has put the issue on the Planning Commission agenda.

Motion made by Supervisor Dequaine to close the floor with a second by Supervisor Jacobs. Motion Carried. 3-0

**11. Clerk and Treasurer Reports**

Motion made by Supervisor Dequaine to accept the Clerk and Treasurer reports with a second by Supervisor Jacobs. Motion Carried. 3-0

**12. Pay Bills** – Motion made by Supervisor Jacobs to review the vouchers and pay the bills with a second by Supervisor Dequaine. Motion Carried. 3-0

**13. Adjourn** – Motion made by Supervisor Dequaine to adjourn with a second by Chairman Dechamps. Meeting adjourned at 8:20 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay