

TOWN OF GREEN BAY, BROWN COUNTY, WISCONSIN

MINUTES OF REGULAR MONTHLY MEETING

Tuesday, October 5, 2004

Time: 7:15 pm – 9:55

Location: Town Hall

Chairman Lee Dechamps called the meeting to order at 7:15 pm.

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Mike Saharsky, Clerk Debbie Mercier, Treasurer Doris Jadin, Constable Delano Jansen Gary Jonet, Zoning Administrator and Dianne Jacobs, Secretary of the Planning Commission also present

12 Residents were present.

AGENDA

1. Review and Take Action on September meeting minutes

Clerk read the minutes. Supervisor Saharsky explained Item #13 should read Scott Construction not the Town of Scott. Supervisor Saharsky made a motion to accept the minutes as read with correction to item #13. 2nd by Dequaine Saharsky. Motion Carried. 3-0

2. Review Planning Commission minutes

Supervisor Saharsky read the Planning Commission Minutes from the September 14, 2004 meeting. Supervisor Saharsky made a motion to accept the minutes as read. 2nd by Supervisor Dequaine. Motion Carried. 3-0

3. Review Board of Appeals minutes – There was not a meeting

4. Review Zoning Administrator Report

Chairman Dechamps made a motion to accept the Zoning Administrator Report. 2nd by Supervisor Dequaine. Motion Carried. 3-0

5. Certified Survey Maps:

a. Roland Prevost

Supervisor Dequaine made a motion to accept the CSM for Roland Prevost. 2nd by Supervisor Saharsky. Motion Carried. 3-0

b. Delano Jansen

Supervisor Dequaine made a motion to accept the CSM for Delano Jansen. 2nd by Supervisor Saharsky. Motion Carried. 3-0

6. Town Ordinances

a. Building Inspector - UDC Dwelling Code Ordinance

Board Discussion over the Ordinance and revisions made and listed.

Motion made by Supervisor Saharsky to adopt the Model Ordinance for the UDC Dwelling code as written. 2nd by Chairman Dechamps. Motion Carried. 3-0

The Building Inspector Agreement – Motion made by Chairman Dechamps to accept the services of R. Mark Inspections; agreement from Dec. 1 of 2004 to Dec. 1 of 2006 with the condition of negotiating after one year with a 60 day notice. 2nd by Supervisor Saharsky. Motion Carried. 3-0

R. Mark Inspections will take care of the \$25.00 fee to the State of Wisconsin. Supervisor Saharsky made a Resolution that the Town of Green Bay adopt the following building permit fees as of December 1, 2004. 2nd by Chairman DeChamps. Motion Carried. 3-0 See Exhibit A

b. Blasting – will be discussed at a later date.

7. Bay Meadow Trails – Supervisor Saharsky made a motion to adopt a Resolution to remove the segment of Bay Meadow Trails from the Town Road System. 2nd by Chairman Dechamps. Motion Carried 3-0 See Exhibit B

8. Budget Review

Motion made by Supervisor Saharsky to transfer \$5,000.00 from General Funds to Road Maintenance/Hwy St. and Local. 2nd by Supervisor Dequaine. Motion Carried. 3-0

9. Halloween Trick or Treat Hours – Board decided Town's Trick or Treat Hours would be Sunday, October 31, 2004 at 1:00 – 4:00pm.

10. Committee Reports

a. Technology Committee

Betty DeCleene questioned if we could have the Board of Appeals and the Planning Commission Members listed on the Web Site. The Board decided to put the names of the people on the Boards to start out with. It will be their decision if they want their numbers on.

b. Public Works Committee – Nothing to Report Will have to meet before Budget Time regarding roads that need attention.

c. Public Safety Committee – Nothing to Report

d. Inspection Committee

Supervisor Saharsky made a motion to accept the minutes as presented. 2nd by Supervisor Dequaine. Motion Carried. 3-0

Thursday November 11, 2004 will be the first meeting of the Smart Growth Committee at 7:30 pm at the Town Hall. Will be open to the Public. Chairman's job to present a list, Zoning Commission, Town Board, and 5 People at Large. Approximate Total of 15. Supervisor Saharsky questioned how the people who travel to other States for the Winter would have the opportunity to input in the process.

Betty DeCleene – suggested having a central person to relay the message via emails. Plenty of time would have to be allowed.

11. Any Other Legal Business

Supervisor Saharsky went to the Smart Growth Meeting for Red River and Union received a letter from the Dyckesville Sanitary District regarding running a Pipe under the new highway and the concerns of the Sanitary District not putting laying the pipe at this time. Town of Green Bay Board would like to schedule a meeting with the Town of Red River and the Sewer District.

Supervisor Dequaine made a motion to open the floor. 2nd by Supervisor Saharsky. Motion Carried. 3-0

Betty DeCleene – feels somebody from the State should be at the meeting regarding the sewer pipes on the new Highway and she's very concerned over this issue

Louis DeCleene – questioned publishing the changes on the ordinance and the fees for the Building Inspection – the ordinance would be published in the newspaper the fees would be posted at the Town Hall and on the Web Site

Question regarding trailers used for storage and/or signs – Supervisor Saharsky

recommended to send the issue of the trailers to the Planning Commission to review. Louie DeCleene – will the Zoning Administrator title be changed and the issue of his fees? The Board explained the job description and fees will be on the agenda for November 9, 2004

Motion made to close the floor made by Supervisor Dequaine. 2nd by Supervisor Saharsky. Motion Carried. 3-0

12. Treasurer and Clerk's Report

Supervisor Dequaine made a motion to accept the Treasurer and Clerk's report. 2nd by Chairman Dechamps. Motion Carried. 3-0

13. Pay Bills - # 10835 – 10853

Motion made by Supervisor Saharsky to pay bills. 2nd by Supervisor Dequaine. Motion Carried. 3-0

14. Adjourn – Motion made by Supervisor Dequaine to adjourn. 2nd by Supervisor Saharsky. Motion Carried. 3-0 Adjourned at 9:55 pm.

Submitted By: Debbie Mercier, Clerk
Town of Green Bay