

**TOWN OF GREEN BAY, BROWN COUNTY, WISCONSIN  
MINUTES OF REGULAR MEETING**

**Tuesday, August 1, 2006**

Time: 7:00 pm – 8:50 pm

Location: Town Hall

8 Residents Present

Attendance: Chairman, Lee DeChamps, Supervisor, Cary Dequaine, Supervisor Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Doris Jadin, Constable Bob Geyer, Zoning Administrator Gary Jonet

Chairman Dechamps opened meeting with the Pledge of Allegiance and called the meeting to order at 7:05 pm.

**1. Review and Take Action on July meeting minutes**

Motion made by Supervisor Jacobs to accept the minutes as presented. Supervisor Dequaine mentioned there should be an addition to Item #9 – Bob Busch said the Association would be willing to pay for a replaced sign. Second by Supervisor Dequaine. Motion Carried. 3-Aye 0-No Motion Carried.

**2. Review Planning Commission minutes –**

Motion made by Supervisor Dequaine to accept the minutes as presented with a second by Supervisor Jacobs. Motion Carried. 3-Aye 0-No Motion Carried.

**3. Review Board of Appeals minutes – no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made to accept the reports as presented by Supervisor Dequaine with a second by Supervisor Jacobs. Building Inspector reports for May and June.

The July report will be reviewed at the next meeting as we did not receive. Motion Carried. 3-Aye 0-No Motion Carried.

**5. CSM / Charlotte Gilson and Neil DuJardin –**

Motion made by Supervisor Dequaine to accept the CSM as presented with a second by Supervisor Jacobs. Motion Carried. 3-Aye 0-No Motion Carried.

**6. Palm Garden / Sign**

Palm Garden presented a sign that they would like to put up on the corner of Mercier Road and Hwy 54 on Larry Dufek's property. The Zoning Administrator explained, the Town of Green Bay currently has a moratorium on off premise signs. They could put the sign on their own property, but currently the Planning Commission is working on new rulings and a moratorium is in place. The permit fee currently is set at .15cents a square foot or \$15.00 whichever is greater.

The Planning Commission will be discussing at their next meeting to be held on August 15, 2006. Palm Garden will be listed on the agenda for September 5, 2006.

**7. Municipal Court / Code of Ordinance**

Supervisor Jacobs explained she had attended the meeting regarding the Municipal Court. At the meeting, it was discussed that the approximate cost for each Town would be a maximum of \$1,000 a year. They were looking into electing a Judge, each town would vote. The Judge would have to attend a course through NWTC. The approximate salary for the Judge would be \$2,000 a year and the approximate salary for the clerk of \$2,000 a

year. The court would be available in two towns every three to four months. Chairman explained after the Court is set up, the court costs for citations and fines, etc. would cover the cost of the court. The benefit to the Town would be the enforcement of the ordinances. Cost will be divided up between nine towns. In order to adopt a Code of Ordinance, the Board must first authorize the preparation of a Code of General Ordinances and determine which ordinances will be put into the code book and then adopt the resolutions. The ordinances are subject to fines and penalties and will be within the Code. The Clerk will assemble the Ordinances in a three ring binder and label so that the Town Board can review and discuss adoption at the September 5, 2006 regular meeting.

#### **8. Town Grants**

Board held discussion. Supervisor Dequaine questioned why a town would get turned down for some of the grants. Chairman DeChamps explained for instance the TRIP program. We had applied for TRIP funding through the County, they referred us to TRIP D. There are 72 counties at which only approximate 10 would get funding. It may take as much as 7 years before we are able to get the funding, we have to continue to apply for the grants. Supervisor Jacobs questioned if other town's have grant writers. Chairman Dechamps explained the Town of Humboldt, Chairman Norbert Dantine writes the grants for their town as he has contacts and other towns do hire grant writers. Chairman Dechamps explained Cindy Wojtzak is a grant writer. Chairman Dechamps will contact Cindy Wojtzak to see if she would be interested in working with the Town of Green Bay on writing grants.

#### **9. Audit Accounting Firm**

Discussion held by the town board to check into a possible audit in the future. Clerk will check with other towns as to whether they have inside or external audits and get prices from various accounting firms.

#### **10. Any Other Business**

Discussion regarding wind turbines. Supervisor Jacobs will contact the Town of Humboldt to check on any regulations they may have. Clerk presented other mail and faxes received

#### **11. Clerk and Treasurer's Reports**

Treasurer read July report. Balance on hand of \$392,718.18 Motion made by Supervisor Dequaine to accept the treasurer's report with a second by Supervisor Jacobs. Motion Carried. 3-Aye 0-No Motion Carried. Motion made by Supervisor Dequaine to accept the Clerk's reports for the months of June and July with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

#### **12. Pay Bills**

Motion made to pay the bills by Supervisor Jacobs with a second by Supervisor Dequaine. Motion Carried. 3-Aye 0-No Motion Carried.

#### **13. Adjourn**

Motion made by Supervisor Jacobs to adjourn with a second by Supervisor Dequaine. 3-Aye 0-No Motion Carried. Adjourned at 8:50 pm.

**Submitted By: Debbie Mercier, Clerk  
Town of Green Bay**