

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, JANUARY 12 , 2010**

Time: 7:00 pm – 8:05 pm

Location: Town Hall

Next Meeting: February 9, 2010 at 7:00 pm

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Doris Jadin, Clerk Debbie Mercier, Constable, Bob Geyer, Zoning Administrator Gary Jonet and Planning Commission Secretary Dawn Goodman

Chairman Dechamps called the meeting to order at 7:00 pm. Chairman opened the meeting with the Pledge of Allegiance.

There were 2 residents present.

**1. Review and Take Action on December meeting minutes**

Motion made by Supervisor Jacobs to accept the minutes from December 8, 2009 as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

Motion made by Supervisor Jacobs to accept the minutes from December 29, 2009 as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review Planning Commission minutes – no meeting held**

**3. Review Board of Appeals minutes – no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report –**

There was no activity – no permits issued, no report presented

**5. Records Retention Ordinance**

Motion made by Supervisor Jacobs that the Clerk drafts a Records Retention Ordinance to pertain to the Town of Green Bay by following a sample ordinance from the City of Muskego and to follow the state of Wisconsin statutes regarding records retention and disposal. A second by Supervisor Dequaine. Motion Carried. 3-0

**6. County-Wide Assessment Resolution**

Motion made by Supervisor Dequaine to pass the County-Wide Assessment Resolution 2010-1 and the Clerk to mail copies to the State of Wisconsin Department of Revenue and our State Representatives. A second by Supervisor Jacobs. Motion Carried. 3-0

**7. Any Other Business**

The Town Board members will attend the Planning Commission meeting on Thursday, January 14<sup>th</sup> to assist in completing the zoning outline of the town maps.

Dawn Goodman stated she received a call requesting a copy of the wood burning ordinance due to concerns of a property in the Dyckesville area.

**8. Clerk and Treasurer Reports –**

Motion made by Supervisor Dequaine to table the clerk and treasurer reports until next month. With a second by Supervisor Jacobs. Motion Carried. 3-0

**9. Pay Bills**

Motion made by Supervisor Jacobs to review the vouchers and pay the bills for the month of January. Second by Supervisor Dequaine. Motion Carried. 3-0

**10. Adjourn**

Motion made to adjourn by Supervisor Dequaine with a second by Supervisor Jacobs. Motion Carried. 3-0 Adjourned at 8:05 pm.

Submitted By: Debbie Mercier, Clerk