TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
Tuesday, November 8, 2011

Time: 7:10 pm – 8:30 pm
Location: Town Hall
Next Meeting: Tuesday, December 13, 2011
Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Clerk Debbie Mercier, Treasurer Doris Jadin Also present were Planning Commission Secretary Dawn Goodman and Zoning Adminstrator Gary Jonet

Chairman Dechamps called the meeting to order at 7:10 pm.
Opened the meeting with the Pledge of Allegiance
Clerk verified proper posting.

1. **Review and Take Action on minutes of the October meetings**

Motion made by Supervisor Jacobs to approve the minutes of October 11, 2011. Second by Supervisor Dequaine. Motion Carried. 3-0
Motion made by Supervisor Jacobs to approve the minutes of October 17, 2011 as presented. Second by Supervisor Dequaine. Motion Carried. 3-0
Motion made by Supervisor Dequaine to approve the minutes of October 27, 2011 as presented. Second by Supervisor Jacobs with the correction of Treasurer Doris Jadin was not in attendance. Motion Carried. 3-0

2. **Review Planning Commission minutes –** there was not a meeting held in October
3. **Review Board of Appeals minutes –** there was not a meeting held in October
4. **Review Zoning Administrator Report and Building Inspector Report**

Motion made to accept the Zoning Administrator Report dated 10/11/11 through 11/08/11. There was not a building inspector report received.

5. **Resolution regarding creation of Wards**

Motion made by supervisor Jacobs to approve Resolution 2011-3 which is the creation of three Wards in the Town of Green Bay. With a second by Supervisor Dequaine.
Motion Carried. 3-0 *See Exhibit A

6. **Tax Collection**

Motion made by Supervisor Jacobs that if there were to be any fees to the municipality from the County for the process of collecting property taxes, the Town of Green Bay would have the municipal treasurer collect the taxes. Second by Supervisor Dequaine. Motion Carried. 3-0

7. **Any Other Business**

7a. Appoint Constable – Chairman Dechamps had received interest from Gary Jacobs to take the position of Constable. Supervisor Dequaine made a motion to appoint Gary Jacobs to the position of Town Constable starting immediately until the election in April of 2013. Second by Chairman Dechamps. Motion Carried. 3-0
Gary Jacobs was sworn in by the Clerk. Chairman went over the duties of the Constable.

8. **Clerk and Treasurer Reports**

Treasurer read report – total balance on hand October 31, 2011 is $231,033.78 Clerk's and Treasurer's reports reviewed, Treasurer stated there was a bank charge of $12.00 – it was corrected to the clerk's report.
Supervisor Dequaine made a motion to accept the Clerk and Treasurer's reports with a second by Supervisor Jacobs. Motion Carried. 3-0

9. **Pay Bills**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills. Second by Chairman Dechamps. Motion Carried. 3-0

10. **Adjourn**

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs.
Meeting adjourned at 8:30 pm. Submitted by: Debbie Mercier, Clerk