

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, JULY 9, 2013**

**Time: 7:00 pm – 8:50 pm**

**Location: Town Hall**

**Next Meeting: August 13, 2013 at 7:00 pm.**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Lori Geniesse, Clerk Debbie Mercier, Constable, Gary Jacobs  
Also present was Gary Jonet, Zoning Administrator and Dawn Goodman, Secretary of the Planning Commission

Chairman Dechamps called the meeting to order at 7:00 pm.  
Opened the meeting with the Pledge of Allegiance  
Clerk verified proper posting.

10 residents present

**1. Review and Take Action on June minutes**

Motion made by Supervisor Jacobs to approve the minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review Planning Commission minutes**

Motion made by Supervisor Jacobs to approve the minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**3. Review Board of Appeals minutes – no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Jacobs to accept the Zoning Administrator Report with a Second by Supervisor Dequaine. Motion Carried. 3-0

There was no Building Inspector Report.

**5. Property on Sandy Cove**

Clerk read letter from Mr. Villwock regarding his future plans for the property on Sandy Cove. See Exhibit A

**6. Metzler CSM**

Motion made by Supervisor Dequaine to approve the Certified Survey Map as presented for Dan Metzler. Second by Supervisor Jacobs. Motion Carried. 3-0

**7. Temporary Liquor License / St. Joseph's Parish**

Motion made by Supervisor Dequaine to grant St. Joseph's Parish a temporary liquor license for September 8th, 2013. Second by Supervisor Jacobs. Motion Carried. 3-0

**8. Any Other Business**

Motion made to open the floor by Supervisor Dequaine with a second by Supervisor Jacobs. Motion Carried. 3-0

**a. Champion Estates Drainage**

Kevin Davister was present, he lives on the end of Tourmaline Way in the Champion Estates subdivision. He stated he had come to the meeting to see what was discussed and questioned where we are at and what was brought forth as the concern with Champion Estates drainage.

Chairman Dechamps and Supervisor Jacobs briefly stated the recent concerns and explained that the Town has to be cautious not to get involved in subdivision storm water management issues. Supervisor Jacobs read Item #7, Item #8, and Item #9 from the letter dated May 30, 2013 from Attorney Steve Gillis. Mr. Davister questioned if there were permits taken out to fill in the lots on CTH P. Supervisor Jacobs explained the subdivision covenants state ground may not be removed but it does not state anything regarding fill. Discussion held regarding the mapped swales in the subdivision and the concerns of the recent excavating by Mr. Mertens. Review and discussion held regarding Section XIX. Earth Excavations from the Town of Green Bay Zoning Ordinance. There were other residents of the Champion Estates subdivision present to explain their concerns. They stated they had a concern with the recent excavating and want to make sure the storm water drainage had not been disturbed. They further stated the bottom line is that they have concerns of the drainage and would not like to be assessed for further storm water management. The Board recommended they contact the Department of Natural Resources for a review of the drainage in the area.

**b. Physical Address Numbers**

Discussion held regarding prices and quality of the proposed address signs. Supervisor Dequaine will check with Paynter to see what the signs are made of.

**9. Clerk and Treasurer Reports**

Motion made by Supervisor Dequaine to approve the Treasurer and Clerk's report with a second by Supervisor Jacobs. Motion Carried. 3-0

**10. Pay Bills**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried 3-0

**11. Adjourn**

Motion made to adjourn by Supervisor Jacobs with a second by Chairman Dechamps. Motion Carried 3-0 Meeting adjourned at 8:50 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay