

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, MARCH 10, 2015**

**Time: 7:00 pm – 9:15 pm**

**Location: Town Hall**

**Next Regular Meeting: April 14, 2015**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Clerk Debbie Mercier, Constable, Gary Jacobs

Also present was Planning Commission Secretary, Dawn Goodman

Absent: Treasurer, Lori Geniesse,

Chairman Dechamps called the meeting to order at 7:15 pm.

It is noted, the notice was properly posted.

**1. Review and Take Action on minutes of the February meeting**

Motion made Supervisor Dequaine with a second by Supervisor Jacobs to approve the minutes dated February 10, 2015. Voice vote 3-0 Motion carried.

**2. Review Planning Commission minutes**

Motion made by Supervisor Jacobs to approve the Planning Commission minutes dated 2/17/2015. Voice vote 3-0 Motion carried.

**3. Review Board of Appeals minutes – there was no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

There was not a Zoning Administrator Report for the month and will be received the month of April. Supervisor Jacobs made a motion to approve the Building Inspector report dated 1/14/2015 to 3/09/2015. Voice vote 3-0 Motion carried.

**5. Brown County Municipal Maintenance Agreement**

Motion made by Supervisor Jacobs to sign the Brown County Municipal Maintenance Agreement for 2016. Second by Supervisor Dequaine. Voice vote 3-0 Motion carried. See Exhibit A

**6. Reappointment of Representative to Brown Cty Planning Commission**

Supervisor Jacobs made a motion to reappoint Norbert Dantine to represent the Town of Green Bay on the Brown County Planning Commission Board of Directors. Second by Supervisor Dequaine. Voice vote 3-0 Motion carried. Clerk to send letter to Brown Cty Planning Dept.

**7. Reappointment of Planning Commission and Board of Appeals members**

Members with terms expiring in April, 2015 include:

Planning Commission – John Metzler and Dianne Jacobs and Board of Appeals – Steve Heim and Toni Mertens

Chairman stated he had received a letter of interest to remain on the Planning Commission from John Metzler. Dianne Jacobs, will be retiring and interest was expressed from Jason Miller who was present at the meeting. Chairman will contact Steve Heim and Toni Mertens regarding interest to continue the present positions.

**8. Reappoint Election Inspectors**

Motion made by Supervisor Jacobs to reappoint the following as election inspectors for the Town of Green Bay: Ethelreda Servais, Marge Abts, Julie Loritz, Bea Englebert, Bonnie Swagel, and Chief Inspector, Carrie Chaudoir. Second by Supervisor Dequaine. Voice vote 3-0 Motion carried.

**9. Bayshore Sanitary Memorandum of Understanding**

Supervisor Jacobs made a motion to accept the Memorandum of Understanding for the New Franken Storm Water Sewer District. The document is an agreement which will provide the Towns of Green Bay, Humboldt, and Scott a mechanism for payment of storm water system improvements located in the storm water district. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried. See Exhibit B

**10. Walk to Mary**

Clerk received an email regarding the Walk to Mary scheduled for Saturday, May 2, 2015. The walk will be handled the same as it has been in the past and the route will be the same. Registrations received as of 3/08/15 is 161.

**11. 2014 Financial Audit**

The financial audit will be tabled until the March 17, 2015 meeting.

**12. Any Other Business**

Dawn Goodman stated she had looked at the County Model for the Farmland Preservation Act. Clerk has sent the revised definitions and revisions to the respective districts to DATCP.

**A. Correspondence received regarding future possible agenda items.**

Assessor, Mike Denor has presented dates for the Open Book and Board of Review to the Clerk. Open Book would be scheduled for June 1 and the Board of Review for June 8<sup>th</sup> at 5:00 pm. Board discussed and the dates were approved.

**13. Clerk and Treasurer Reports –**

Motion made by Supervisor Jacobs to table the Clerk and Treasurer report until April. Chairman stated the January report could be reviewed at the March 17<sup>th</sup> meeting. The Board will review the Clerk and Treasurer reports at the March 17, 2015 meeting.

**14. Pay Bills –**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Voice vote 3-0 Motion carried.

**15. Adjourn –**

Motion made by Supervisor Dequaine to adjourn the meeting with a second by Supervisor Jacobs. Voice vote 3-0 Motion carried.  
Meeting adjourned at 9:15 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay

AGENDA FOR March

Walk to Mary

There was another item that needs to be put on the agenda..... Maintenance Contract (Brown County)

Rd Maintenance

Brown Cty Planning Commission/Norbert Dantinee

Bayshore Sanitary MOU