

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, JULY 14, 2015**

Time: 7:00 pm – 8:40 pm

Location: Town Hall

Next Meeting: August 11, 2015

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable, Gary Jacobs Also present were Planning Commission Secretary Dawn Goodman Absent: Zoning Administrator Gary Jonet

7 Residents present

Chairman Dechamps called the meeting to order at 7:00 pm with The Pledge of Allegiance recited. It is noted, the meeting was properly posted.

1. Review and Take Action on June meeting minutes

Motion made by Supervisor Dequaine to approve the Town Board June 9 and June 30, 2015 minutes as presented. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

2. Review Planning Commission minutes

Chairman Dechamps stated comment under Fees & Billing should indicate (if surrounding municipalities, such as the Town of Scott, not New Franken. Motion made by Supervisor Dequaine to approve the Planning Commission minutes dated June 16, 2015 with correction. Second by Chairman Dechamps. Voice vote 3-0 Motion Carried.

3. Review Board of Appeals minutes

Steve Heim, Chairman of the Board of Appeals briefed the Board on the previous (2) meetings held June 11, 2015 and July 3, 2015. Motion made by Supervisor DeBroux to accept the minutes dated June 11 and July 3, 2015 as presented for the Board of Appeals. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Dequaine to accept the Zoning Administrator report dated 06/09/15 through 07/14/2015 and the Building Inspector Report dated May, 2015.

5. Financing/New Franken Fire Department Storage Building

Treasurer, Lori Geniesse stated she contacted the Bank of Luxemburg – she did not receive rates from them. She stated the rate indications given from Baylake Bank which were up slightly from when the Town of Scott originally obtained the rate information. Discussion held.

Chairman Dechamps asked Supervisor DeBroux if he knows when the money will be needed to begin the construction. Supervisor DeBroux stated they are in the process of preparing to put project out for bids, approximately 3 weeks out.

Supervisor DeBroux made a motion to obtain financing from Baylake Bank at a 5 year rate of 2.34% or current with the assumption there would not be a pre-payment penalty. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

6. Septic System/Town Hall

Chairman Dechamps will contact Marty Peters or Lonnie VanGoethem to inspect the tank and will take care of the repair of the asphalt.

7. Any Other Business

It was stated, Mr. Conard called regarding the grass growing behind him. (VanWood Lane behind Sweet Seasons). Chairman will take a look at the property.

Motion made by Supervisor Dequaine to open the floor with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

A resident expressed concerns of the area of CTH K and Gravel Pit Rd, traveling north on K – the concern is of the corn growth and obstructed visibility. It was stated the speed limit is 25 mph around the curve and the Board is aware of some of the areas where visibility could be a concern at this time of the year.

Jeff Delmore of Delmore Consulting was present to deliver the Road/Culvert Review Report and to demonstrate the software which holds all of the relevant information regarding roads, culverts, signage, etc. within the town. The software was very user friendly and holds extensive information regarding the road conditions.

A. Correspondence received regarding future possible agenda items

Clerk stated she had received a fire call claim submittal form from the WI DOT. It states more information is needed. Chairman will contact Chief Tielens in regard to the submittal form.

Dawn Goodman stated she would like to propose that we publicize Gary Jonets position as the Zoning Administrator in greater detail. Chairman suggested she draft a document in regard to greater detail of the Zoning Administrator’s position.

Discussion held regarding Rock Falls Rd update. Clerk read email from *Ruth Johnson, Property Management NE Region – Wis DOT, dated 7/13/2015 which stated*

“At the June 23 meeting of the department heads, permission was received to proceed with the sale of this surplus parcel. The next step for the DOT will be to complete a legal description/survey of the property and then determine a price. We are having a meeting on Wednesday after which a legal will be requested. We would hope to receive that back within a month’s time.”

Chairman stated, Brown County is currently working on grass cutting in the Town of Scott and will be coming to the Town of Green Bay once completed there.

8. Clerk and Treasurer Reports

Treasurer read report stating balances for the Month end of May, 2015 include expenses at \$94,152.84 and income at \$920.00. Motion to accept the Treasurer report made by Supervisor Dequaine. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

9. Pay Bills

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

10. Adjourn

Motion made by Supervisor Dequaine to adjourn the meeting with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried. Meeting adjourned at 8:40 pm.

Submitted By: Debbie Mercier, Clerk