

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, JULY 12, 2016**

Time: 7:02 pm – 8:50 pm

Location: Town Hall

Next Meeting: August 16, 2016 \*due to the Primary Election of Aug. 9th

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Ryan DeBroux (arrived at 7:05 pm), Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable Gary Jacobs  
Also present was Zoning Administrator Gary Jonet and Planning Commission Secretary Dawn

11 Residents present

Chairman Dechamps called the meeting to order at 7:00 pm with the Pledge of Allegiance recited. It is noted, the meeting was properly posted.

**1. Review and Take Action on June meeting minutes**

Motion made by Supervisor Dequaine to accept the minutes of June 14, 2016 as presented.  
Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

**2. Review Planning Commission minutes - there was no meeting held**

**3. Review Board of Appeals minutes - there was no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator Report dated June 14, 2016 through July 12, 2016. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

**5. Temporary Liquor License St. Joseph Parish**

Motion made by Supervisor Dequaine to issue a temporary liquor license to St. Joseph Parish. for their Parish Picnic to be held September 11, 2016. Second by Chairman Dechamps.  
Voice vote 2-0 Motion Carried.

Supervisor DeBroux arrived at 7:05 pm.

**6. 16' Strip of Land in Dyckesville/Access to the Bay**

Dennis Schuster present to explain, he owns a cottage on the north side of the 16' strip in discussion. He stated he owned the property for 20 years and bought the property on the south side and built a home in 1996. He stated the 16.6' area was more of a trash area for dumping garbage and grass clippings which attracted mice. He read a letter to the town board stating his history in regard to the said strip of land. See Exhibit. He stated has continued to maintain the 16'. Chairman Dechamps questioned what the statement was in regard to being paid. Dennis stated from approximately 1997 to 2000 (actual dates unknown) He was paid \$25 a year to maintain the property. So they could maintain the legal right to the easement. Clerk read paragraphs from prior minutes of May 3, 1993, June 7, 1993, Nov 1, 1993, and June 3, 1996 which referenced the group from Dyckesville in regard to Trouble Rd. Chairman Dechamps would like to have a conversation with Harlin Mercier. Chairman Dechamps stated he would like to table until the next meeting. Second by Supervisor Dequaine. Voice vote 3-0 Motion carried.

Board requested Clerk to go to the ROD and research the property for easement of record.  
GB-298 (5497 Elmwood Ln)

### **7. Farmland Preservation Map**

Motion by Supervisor Dequaine to table until next month. Second by Supervisor DeBroux. Clerk to mark down the parcels which would be recommended to take out of the Exclusive Ag District.

### **8. Proposed Brown County Ordinance 6.14**

Clerk explained ordinance briefly. Brown County Public Works initiated a policy discussion with the County Planning, Development, and Transportation committee regarding cost sharing of highway improvement projects in urban areas using state statute as the basis for setting Brown County Policy. See Exhibit. There is a meeting scheduled for July 25, 2016 at 6:15 pm at the UW Extension Building in regard to the Proposed Ordinance.

### **9. Old Business**

#### **A. 6197 Sandy Cove/Villwock**

Clerk read email from Mr. Villwock which stated the builder has put out requests for bids from subcontractors and he should be hearing back by the week of July 18. Clerk had also explained she had received a phone call from the builder in regard to who to contact to get the permit process started. Gary Jonet, Zoning Administrator had also stated he had received a call. The Clerk stated per the Town's Association Attorney, legal action in regard to zoning must be clearly specified in the town's ordinance.

#### **B. CTH DK Property/Bader**

Clerk read letter from State of Wisconsin Department of Corrections dated 7/21/2015 – See Exhibit

Board deviated from the agenda as Steve LeGrave, Brown County Highway Dept was present to explain to the Board and draw lines on the map as to his snow plow route and how he maintains County Line Rd in relation to the Town of Luxemburg area which is handled by Kewaunee Cty. The purpose for his visit is in regard to a bill received from the Town of Luxemburg for snow plowing on County Line Rd. Discussion held. No action taken.

In return to Item B. Property on CTH DK/Bader, the Clerk stated in addition to the letter which explained the conviction (Brown County Court Case 14CF316), she had received a phone call from the Probation Officer/Parole Agent 40508, Mr. Andrew Nieman who had stated Mr. Bader was not a threat to the community. This action was in response to concerns brought forth by a resident at the June, 2016 meeting.

#### **C. Balder Ct/Larsen**

Robert Larsen present stated he would like to correct, from the prior meeting in which he stated the first person he had spoken with. It was the Town Chairman the first person he had spoken with was Cecil Depeau and the second person he spoke with was Chairman Ted Abts. Mr. Larsen read a letter. See Exhibit. Chairman Dechamps questioned how many property owners are on Baldir Ct.? Chairman stated if there is 100% agreement to each pay for the frontage of the road, the town could rebuild and charge the property owners for their frontage over a 10 year period. Discussion held regarding a unanimous vote of the property owners to pay the expense for a hard surface. Step #1 is to ask and get concurrence. #2 is as a town having the authority to complete the hard surface road. Discussion held regarding whether this would have to be in the form of a Resolution that an unfinished road is a private road. Further discussion held. Motion made by Supervisor Dequaine that a building permit is issued to

the Bertrands and the town take care of the hard surface of the road next year. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

**D. Property CTH K/Roberts**

Constable to follow up with an exterior inspection of the Roberts property on CTH K. He will have a citation issued from the Brown County Sheriff's Dept if the property has not been cleaned per the town ordinance standards by July 15, 2016.

**10. Any Other Business**

John Metzler mentioned he is aware the Town of Scott is combining their sanitary districts which is a step they need to proceed with in order to become a Village status. They will combine with an anticipated date of January 1, 2016 to take over the Sanitary District. Chairman Dechamps stated he knew the Town of Scott was working to become a Village and he is in favor of that. Discussion held

**A. Correspondence received regarding future possible agenda items – no other items received**

**11. Clerk and Treasurer Reports**

Treasurer read report for the Month of May, 2016. Balance on hand as of May 31, 2016 equals \$309,009.30. Expenses total \$12,448.96. Income total of \$931.01. Clerk read report for May, 2016. Agree with Treasurer totals. Motion made by Supervisor DeBroux to accept the Clerk and Treasurer report with a second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

**12. Pay Bills** – Motion made by Supervisor Dequaine to review the vouchers and pay the bills. Second by Supervisor DeBroux. Voice vote 3-0 Carried.

**13. Adjourn** – Motion made by Supervisor Dequaine to adjourn with a second by Supervisor DeBroux. Voice vote 3-0 Meeting adjourned at 8:50 pm.

Submitted by: Debbie Mercier, Clerk  
Town of Green Bay