

**TOWN OF GREEN BAY
BROWN COUNTY, WI
REGULAR TOWN BOARD MEETING
TUESDAY, DECEMBER 12, 2017**

Time: 7:00 pm – 8:10 pm

Location: Town Hall

Next Regular Meeting: January 9, 2018

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable Matt Bosman, Zoning Administrator, Gary Jonet and also present was Planning Commission Secretary Dawn Goodman

8 Present

1. Call to Order

Chairman Dechamps called the meeting to order at 7:00 pm. It is noted, the meeting was properly posted.

2. Review and Take Action on November meeting minutes – motion made by Sup Dequaine to accept the November 14, 2017 minutes as presented with a second by Sup DeBroux. Voice vote 3-0 Motion Carried. Motion made by Sup DeBroux to accept the minutes as presented for the November 14, 2017 Budget Hearing. Second by Sup Dequaine. Voice vote 3-0 Motion Carried.

3. Review Planning Commission minutes

Motion made by Sup Dequaine to accept the minutes of the Planning Commission dated November 21, 2017 as presented. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion made by Sup DeBroux to accept the Zoning Administrator report dated 11/14/2017 through 12/12/17 and the Building Inspector report dated November, 2017 as presented. Second by Sup Dequaine. Voice vote 3-0. Motion Carried.

6. CSM for Gerondale

Legal description: Prt of SE ¼ of SE ¼ of Sec. 23 and Prt of NE ¼ of NE ¼ of Sec 26, all in T25N, R22E. Brian Peot, surveyor here to present the Certified Survey Map for Renee Gerondale; stated she is splitting the parcel. (GB-409-1) Discussion held regarding a possible cul de sac on Easy St. The Planning Commission members present stated the original CSM indicated a cul de sac which would have been dedicated to the town with possible future road construction required by the town. The Planning Commission had asked the surveyor to remove the cul de sac. Motion made by Sup Dequaine to accept the CSM for Gerondale. Second by Sup DeBroux. 3-0 Motion Carried. The certified survey map creates (2) lots (Lot 1 - 3.64 ac and Lot 2 - 5.16 ac)

7. Liquor License Request / DS Real Estate Holding, LLC

Location: 5112 Algoma Rd, New Franken

Motion made by Sup Dequaine to accept the Class A Liquor License Request for DS Real Estate Holding, LLC. Second by Sup DeBroux. 3-0 Voice Vote. Motion Carried.

8. Appoint Election Inspectors

Clerk explained required State of WI process (Wis Statute 7.30) for appointing election inspectors. Nominations were received by both the Democratic Party (DeeAnn Sanders) and the Republican Party (Margaret Abts and Sara Schmelzer). Election inspectors who have worked the last election cycle include Ethelreda Servais, Carrie

Chaudoir, Marge Abts, Bea Englebert, Julie Loritz, and Sue Jadin. Motion made by Sup DeBroux to appoint the stated names above with additional attempt to contact both Ms Sanders and Ms Schmelzer. Second by Dequaine. Further discussion held. Motion made by Sup DeBroux to add Dawn Goodman to the list of appointed election inspectors. Second by Sup Dequaine. Voice vote 3-0 Motion Carried.

9. 2017 Wisconsin Act 52 / Treasurer's Bond

Motion made by Sup Dequaine to increase the amount of the bond for the Treasurer, for Treasurer, Geniesse to complete the application for the insurance increase request and to submit the compliance document to the Brown County Treasurer. Second by Sup. DeBroux. Voice vote 3-0 Motion Carried.

10. Correspondence Received

Clerk stated she had received an update from Chuck Lamine in regard to Brown Cty Planning assisting in the Study of the impact of the Shrine, Brown Cty Planning is in the process of filling positions and will get in contact with the town by the end of January or beginning of February. Discussion held. Board determined, they will wait to hear back from Brown Cty Planning. Clerk also informed the Board and residents of a letter received from Curative Connections with information for rural areas of Brown County. Curative Connections will now provide a transportation service for those over the age of 60 and/or the disabled. They would like the town board to provide information to the residents and expressed the need for volunteer drivers. Clerk also stated the next Brown County Joint Municipal Court will be held on March 1, 2018 at 6:00. Chairman Dechamps stated next month the town will receive a bill in regard to vandalized signs. The Town of Green Bay, Town of Scott, and Town of Ledgeview had damage to signs and the persons responsible were caught. He stated Brown Cty will bill the town and the town will get reimbursed through the Sheriff's Dept.

11. Any Other Business Authorized by Law

A. Old Business

Dawn Goodman questioned if it is advisable for the Planning Commission to send the prescribed special events permit back to the attorney. The Board told her to go ahead and present to the attorney. Sup. DeBroux made a motion to open the floor with a second by Sup Dequaine. Voice vote 3-0 Motion Carried.

Constable Bosman asked Zoning Administrator Jonet if the issue with the culvert on CTH P and CTH K has been discussed. Gary stated being that it is located on a county road, the County is responsible.

12. Constable Report

Constable Bosman had no issues to report to the Board at this time.

13. Clerk and Treasurer Reports

Treasurer Geniesse read report; total combined balance on hand as of 10/31/2017 is \$305,732.50. Total Expenses of \$16,777.50 and Total Income of \$25,651.27. Clerk summarized report. Balances agree. Motion made by Sup Dequaine to accept the clerk and treasurer reports with a second by Sup DeBroux. Voice vote 3-0 Motion Carried.

14. Review Vouchers and Pay Bills

Motion made by Sup DeBroux to review the vouchers and pay bills. Second by Sup Dequaine. Voice vote 3-0 Motion Carried. (Check numbers – 14568 to 14590)

15. Next Meeting Date/Adjourn

Special meeting scheduled for Thursday, December 28, 2017 to complete end of year financial business. Next regular meeting scheduled for January 9, 2018.

Motion made by Sup Dequaine to adjourn; second Sup DeBroux. Voice vote 3-0 Motion Carried. Meeting adjourned at 8:10 pm.

Submitted by: Debbie Mercier, Clerk