

**TOWN OF GREEN BAY PLANNING COMMISSION MINUTES**

**DATE:** 12/19/17

**TIME:** 7:01 p.m.

**PRESENT:** Dawn Goodman, John Metzler, Brad DeChamps, Jason Miller, Dylan Mercier, Mike Gilson, Gary Jonet.

**ABSENT:** None.

**Others Present:** Mau & Associate Surveyor

**APPROVAL OF LAST MEETING'S MINUTES:** John Metzler opened the meeting and asked if the meeting notice was properly posted in 3 places. Dawn Goodman confirmed it was. The 11/21/17 meeting minutes were reviewed.

**MOTION MADE BY:** Jason Miller to accept the minutes as presented.

**MOTION 2NDED BY:** Brad DeChamps **AYES:** 7 **NAYS:** 0 **MOTION CARRIED.**

**1 ISSUE #1: The Ripp Family Farm LLC and their Surveyor from Mau & Associates are requesting a Zoning Amendment #1072-J to Re-zone Parcel GB-197 from A-1 Exclusive Agriculture to E-R Estate Residential in order to separate the parcel's structures from the farmland. This also includes a review of the proposed new CSM for the rezoned parcel. (7:02 pm to 7:13 pm).**

The Mau Surveyor presented the CSM and Rezoning request to the Planning Commission, explaining the land is going to be kept in the family as far as he knows. Gary Jonet question if the house is being separated from the rest of the parcel. The Surveyor stated it is. Gary stated that there may be charges for taxes due to changing the parcel out of the A1 Exclusive designation. Jason Miller questioned if any of the newly rezoned land would become land-locked. John Metzler commented that he did not see that as being an issue and said that he used to rent the property for farming and that there would still be access. The Surveyor concurred. Mike Gilson reviewed the location of the parcel. Dylan Mercier questioned the set back on the building. Gary Jonet stated it should be ok. It was noted that the drainage on the property should be ok as well. John Metzler questioned Zoning Administrator, Gary Jonet, about his opinion on the proposal. Gary stated he had no issues with the Rezoning or CSM Map.

**MOTION MADE BY** Gary Jonet to recommend to the Town Board the acceptance of the Zoning Amendment #1072-J to Re-zone Parcel GB-197 from A-1 Exclusive Agriculture to E-R Estate Residential in order to separate the parcel's structures from the farmland and the new CSM for the rezoned parcel.

**MOTION 2NDED BY** Mike Gilson. **AYES:** 7 **NAYS:** 0 **MOTION CARRIED.**

**A Public Hearing was scheduled for Tuesday January 9, 2018 at 6:45 pm and Dawn Goodman left a notification for the Town Clerk to add it to the Town's Agenda for 1/9/18.**

**Old Business:**

**A. Continue work on the Special Events Permit Application and Ordinance based on recommendations from the Town's Attorney, James M. Kalny of the Davis Kuelthau law firm. (7:15 pm to 7:30 pm).**

Planning Commission Secretary Dawn Goodman stated Attorney James M. Kalny had not gotten back to her about the revisions. The matter was tabled until the attorney responds with any changes.

**B. Update on the Update to the Comprehensive Plan to include a chapter on the Shrine. (7:30 pm to 7:59 pm).** Dawn Goodman reported to the PC that the County Planning representative, Chuck Lamine had contacted the Town Clerk and she had played his message for all to hear at the December Town Meeting. They should have someone to start work on the Comprehensive Plan Revision to include a chapter on the Shrine in early 2018. Planning Commission Members are eager to start work on the process. Some stated they believe a possible Shrine District similar to the Lambeau District might be a good idea. The matter was tabled until the County Planning sets up time with the Town to start work on the Comprehensive Plan update.

**Other Business:** Gary Jonet stated he will not be able to attend the Town or Planning meetings in January due to plans out of town.

**Date & Time of Next Planning Commission Meeting were set:** Tuesday, January 16, 2018 at 7:00 pm *if it is found necessary to have a meeting.*

**Motion to Adjourn Made by:** Jason Miller; Dylan Mercier 2nded. **AYES:** 7 **NAYS:** 0.  
**Motion Carried. Adjournment time:** 8:00 pm.

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**Planning Commission Chairperson**

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**Planning Commission Secretary**