

## TOWN OF GREEN BAY PLANNING COMMISSION MINUTES

**DATE:** 2/17/09

**TIME:** 7:02 p.m.

**PRESENT:** Dawn Goodman, Gary Jonet, John Metzler, Bob Geyer, Dianne Jacobs

**ABSENT:** Bob Boncher (ill), Mike Gilson (vacation). **Others Present:** Dan Metzler, Tim Paye, Melissa Dupke, Jacqueline Jadin.

**APPROVAL OF LAST MEETING'S MINUTES:** John Metzler opened the meeting and noted that the meeting notice was properly posted in 3 places. The minutes from the 1/20/09 Planning Commission Meeting were reviewed. Dianne Jacobs pointed out two corrections that needed to be made. Last sentence of 1<sup>st</sup> paragraph should read: A-1 Agriculture; and in the 2<sup>nd</sup> paragraph, 1<sup>st</sup> sentence, it should read "that the Town Board had checked with..."

**MOTION MADE BY:** Dianne Jacobs to accept the minutes reflecting the changes. **MOTION 2NDED BY:** Bob Geyer **AYES:** 5 **NAYS:** None **MOTION CARRIED.**

**ISSUE #1: Signs for Business Owned by Jacqueline Jadin and Melissa Dupke as well as Tim Paye (7:10-8:25 pm).**

Dianne Jacobs made a motion to open the floor, Bob Geyer seconded. All agreed. The Planning Commission clarified who each person was, where their businesses were located. Ms. Jadin passed out a sheet showing the location, which included location for a new sign. The business owners explained their disadvantage for visibility/marketability due to their distance from Highway 54 and that they had discussed possible multi-business signage with the adjacent mini-warehouse landowner, Dan Metzler, because his property fronts Highway 54. Dawn Goodman put up photos for everyone to view on the magnetic white board, of the Luxemburg Industrial Park signage as well signage from other businesses in the Luxemburg area along Highway 54. Discussion ensued regarding the signs. Dianne Jacobs made a motion to close the floor, Gary Jonet seconded. All Agreed. The floor was closed. Dawn Goodman then passed out a copy of the Town of Scott Sign Ordinances she obtained on-line. Dawn Goodman told the group that she had contacted Luxemburg for their Sign Ordinance information as well, but that one of the clerks could not find the information and would fax us that as soon as she could in the future. It was noted that the Town of Scott does not allow Off Premise Signs. John Metzler referred everyone to the Town of Green Bay Zoning Ordinances regarding Signs. Discussion ensued regarding which of the zoning items applied to this "Off Premise Signage" situation. It was agreed by the Planning Commission that a change might need to be made to the ordinance wording to address this situation, especially because of the potential for other businesses coming into that area based on future plans Dan Metzler has to expand the area (see Issue 2). Bob Geyer reminded the Planning Commission that the Town's Comprehensive Plan and the Citizen's Advisory Session had expressed a definite discouragement of signage, preferring to keep the area rural. A number of wording scenarios were discussed, but the Planning Commission agreed it would not proceed further until all Planning Commission members were present. Dianne Jacobs stated that the business owners would need to come back with a proposal and a Conditional Use Permit. Gary Jonet also told the business owners that they would have to get any signage pre-approved by the State because of its size and proximity to Highway 54. He gave them a phone number of a contact person with the State. **The matter was Tabled until the March Planning Commission meeting.**

**ISSUE #2: Road access and development by Dan Metzler along Warehouse Drive (8:26-8:35 pm).**

The Planning Commission viewed a map showing Dan Metzler's property and clarified what plans he was considering for expanding his property along Warehouse Drive. It was noted that another driveway to the area was being considered. He clarified the culvert requirements with Gary Jonet for such a scenario. Dianne Jacobs and Gary Jonet stated that the Town of Green Bay would probably not have any objections to the plans, but that he must first take any such plans to Brown County first. Dan Metzler agreed he would do so when and if he decided to pursue the matter in the future.

**ISSUE #3: Continued Work Transferring Zoning from Old to New Parcel Maps (8:36 pm).**

The Planning Commission decided to table this matter until March and/or when there is more time.

**Any Other Business:** There was no other business to address.

**DATE & TIME OF NEXT MEETING WERE SET: Tuesday, March 17, 2009 at 7:00 p.m.**

**MOTION to Adjourn Made by:** Dianne Jacobs. Bob Geyer 2nded. **AYES:** 5 **NAYS:** None. **MOTION CARRIED.**

**TIME OF ADJOURNMENT:** 8:38 p.m.

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**Planning Commission Chairman**

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**Planning Commission Secretary**