

## TOWN OF GREEN BAY PLANNING COMMISSION MINUTES

**DATE:** 7/21/09

**TIME:** 7:04 p.m.

**PRESENT:** Dawn Goodman, Gary Jonet, Bob Geyer, Dianne Jacobs, Bob Boncher

**ABSENT:** John Metzler, Mike Gilson **Others Present:** Larry Sidman of Jones Sign

**SPECIAL NOTE:** in the absence of John Metzler, Dianne Jacobs assumed John's role and ran the meeting

**APPROVAL OF LAST MEETING'S MINUTES:** Dianne Jacobs opened the meeting and noted that the meeting notice was properly posted in 3 places. The minutes from the 6/23/09 Planning Commission Meeting were reviewed. 2 typographical changes were noted & asked to be changed (in Issue 1: it should be Conditional Use; and in the motion it should be Town of Green Bay); also a change was made to verbiage used in the motion and all future motions, which should say: "recommend to the Town Board to approve" instead of saying "approve". The Planning Commission wanted to make it clear that it's recommendations are recommendations, and not the final say on matters, as only the Town Board has the final say. **MOTION MADE BY:** Bob Geyer to accept the minutes with the corrections and changes. **MOTION 2NDED BY:** Bob Boncher. **AYES:** 5 **NAYS:** None **MOTION CARRIED.**

**ISSUE #1: Conditional Use Permit #664-J: D & J-LT, LLC and Jones Sign/Larry Sidman: To erect a Back-to-Back 10'x30' Billboard Sign (300 square foot sign face), on parcel GB-273, in accordance with provision #9 of the Sign Ordinance, any sign greater than 100 square feet will require a conditional use permit. (7:08-7:11 pm).**

Bob Geyer questioned Larry Sidman and Gary Jonet about the distance between the proposed sign and current signs, which would be near it. Dianne Jacobs and Gary Jonet discussed what they perceived the distance to be. Gary Jonet stipulated that he does not have equipment that allows him to get precise measurements (a modern surveyor wheel). Larry Sidman said that he had measured the distance with his equipment and that it met our Town's Sign Ordinance requirements. He showed the Planning Commission where the proposed sign would be on the Town Zoning map and said that there is more than 1000 feet between the proposed sign and any other near it. Bob Geyer questioned Larry Sidman about the design of the sign. Dianne Jacob asked how it would compare to those pre-existing near it. Larry Sidman explained it would be similar but more modern in nature. He also explained that Jones Sign has not pursued opportunities in the region before but is expanding into this area because there is potential along the highway.

**MOTION MADE BY:** Bob Geyer to recommend to the Town Board to approve the Conditional Use Permit #664-J, for D & J-LT, LLC and Jones Sign/Larry Sidman to erect a Back-to-Back 10'x30' Billboard Sign (300 square foot sign face), on parcel GB-273.

**MOTION 2NDED BY:** Dianne Jacobs **AYES:** 5 **NAYS:** None **MOTION CARRIED.**

A pre-hearing was scheduled before the Town Board on 8/11/9 at 6:30 pm.

**ISSUE #2: Conditional Use Permit #665-J: Dean and Darlene Clark and Larry Sidman/Jones Sign: To erect a Back-to-Back 10'x30' Billboard Sign (300 square foot sign face), on parcel GB-204, in accordance with provision #9 of the Sign Ordinance, any sign greater than 100 square feet will require a conditional use permit. (7:12-7:30 pm)**

The Planning Commission verified distance between the proposed sign and pre-existing signs on the Town's Zoning map with a compass because it seems very close to 1,000 feet. It was noted that it is very close, give or take a few feet. Larry Sidman agreed that it can be moved if needed. He said that he would go to the area with the Department of Transportation to make sure it is properly situated away from the roadway according to their regulations and would bring a copy of the DOT report to the Pre-hearing before the Town Board 8/11/9. He said he will also put a stake in the ground for reference.

**MOTION MADE BY:** Bob Boncher to recommend to the Town Board to approve the Conditional Use Permit #665-J for Dean and Darlene Clark and Larry Sidman/Jones Sign to erect a Back-to-Back 10'x30' Billboard Sign (300 square foot sign face), on parcel GB-204.

**MOTION 2NDED BY:** Bob Geyer **AYES:** 5 **NAYS:** None **MOTION CARRIED.**

A pre-hearing was scheduled before the Town Board on 8/11/9 at 6:45 pm.

**ISSUE #3: Continued Work Transferring Zoning from Old to New Parcel Maps (7:40-8:50 pm).**

The Planning Commission, except for Bob Geyer, who had to leave at this point, worked on transferring zoning from old to new parcel maps until it found questionable parcel designations that were too small to discern in the Plat Map book and on the old maps. The Planning Commission asked Dawn Goodman to go on the Brown County website to download parcel numbers and owner information for the next meeting because the Town Computer was not available to use. The Planning Commission also asked Dawn to acquire a copy of the tax collection roll for reference from Town Treasurer Doris Jadin as needed. The Planning Commission then tabled further work on transferring zoning from the old to the new parcel maps until this information is available.

**Any Other Business:** There was no additional business discussed.

**Date & Time of Next Meeting Were Set:** Tuesday, August 18, 2009 at 7:00 p.m.

**Motion to Adjourn Made by:** Bob Boncher. Gary Jonet seconded. **AYES:** 4 **NAYS:** None. **Motion Carried.** **Time of Adjournment:** 8:50 p.m

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Planning Commission Chairperson

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Planning Commission Secretary