

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, DECEMBER 9, 2008**

Time: 7:00 pm – 9:20 pm

Location: Town Hall

Next Meeting: December 30, 2008 at 7:00 January meeting to be held 1/13/09

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine Supervisor Dianne Jacobs, Treasurer Doris Jadin, Clerk Debbie Mercier, Zoning Administrator Gary Jonet, Constable Bob Geyer

3 residents were present

Chairman Dechamps called the meeting to order at 7:00 pm.

1. Review and Take Action on November meeting minutes

Motion made by Supervisor Jacobs to accept the minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

2. Review November Planning Commission minutes

Motion made by Supervisor Dequaine to accept the minutes as presented with a second by Supervisor Jacobs. Motion Carried. 3-0

3. Review Board of Appeals minutes – there was no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Jacobs to accept the Zoning Administrator Report dated 11/12/08 through 12/09/08 and the Building Inspector Reports for the months of October and November, 2008. Second by Supervisor Dequaine. Motion Carried. 3-0

5. CSM / Walter Hey

Motion made by Supervisor Jacobs to accept the presented CSM for Walter Hey. Second by Supervisor Dequaine. Motion Carried. 3-0

6. Insurance Renewal –

Mark Verbeten present to review the insurance policy renewal with the town board.

7. Building Setbacks on Private Roads

After discussion, Town Board decided to send back to the Planning Commission to review

8. Follow-up on Town Assessor questioning lack of building permit for warehouse

Will follow-up at the January meeting

9. Any Other Business

Meade & Hunt letter dated 12/05/08 stating all construction activities on Mercier Road project are complete was reviewed along with the prior change order form dated 11/13/07. After thorough review and discussion, the board has agreed to make the final payment to Advance Construction Inc. of \$45,834.79 and return along with the signed pay request and certificate of substantial completion form. See all documents and related certificates in the Mercier Road Project file.

10. Clerk and Treasurer Report month of November

Motion made by Supervisor Dequaine to accept the Treasurer and Clerk's report with a

second by Supervisor Jacobs. Motion Carried. 3-0

11. Pay Bills

Motion made by Supervisor Dequaine to pay the bills and sign the vouchers with a second by Supervisor Jacobs. Motion Carried. 3-0

12. Adjourn – Motion made

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs. Motion Carried. 3-0 Adjourned at 9:20 pm.

Submitted By:
Debbie Mercier, Clerk