

**TOWN OF GREEN BAY  
BROWN COUNTY, WISCONSIN  
Minutes of Regular Meeting  
Wednesday, April 9, 2008**

Time: 6:50 pm – 8:35 pm

Location: Town Hall

Attendance: Chairman Lee DeChamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Doris Jadin, Clerk Debbie Mercier, Zoning Administrator Gary Jonet

5 Resident were present

Chairman Dechamps called the meeting to order at 7:00 pm

Clerk verified affidavit of posting.

**1. Review and Take Action on March meeting minutes.**

Motion made by Supervisor Jacobs to accept the March 11, 2008 minutes as read with a second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review March Planning Commission minutes**

Motion made by Supervisor Dequaine to accept the March 18 and April 1, 2008 minutes as presented with a second by Supervisor Jacobs. Motion Carried. 3-0

**3. Review Board of Appeals minutes – no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator Report dated 3/11/08 through 4/09/08 with a second by Supervisor Jacobs. Motion Carried. 3-0

There was no Building Inspector Report presented.

**5. Resolutions for the New Franken Fire Department**

**a. Operating Agreement**

**b. Intergovernmental Cooperation Agreement**

**c. Mutual Aid Box Alarm Systems**

Supervisor Jacobs made a motion to pass a resolution regarding an Operating Agreement, Intergovernmental Cooperation Agreement and Mutual Aid Box Alarm Systems for the New Franken Fire Department. Second by Supervisor Dequaine. Motion Carried. 3-0  
Exhibits A, B, C

**6. Board of Appeals and Planning Commission Members up for Reinstatement**

Motion made by Supervisor Jacobs to reappoint Bob Geyer, Gary Jonet, and Robert Boncher to the Planning Commission for a 3-year term with a second by Supervisor Dequaine. Motion Carried. 3-0

Motion made by Supervisor Dequaine to reappoint Jonathan Jadin and Jack Salewski to the Board of Appeals for a 3-year term with a second by Supervisor Jacobs. Motion Carried. 3-0

**7. Law Enforcement Services**

Handled at the Annual meeting of April 8, 2008. Stated the constable salary would increase to a \$1,500 annual salary, plus mileage reimbursement per call and a \$10 per hour election wage on election days.

**8. Planning Commission Salary**

Discussion held regarding current salaries of the Board of Appeal members and Planning Commission members. The work load has been extensive due to the work on the processing of the sex offender, wind turbine, and outdoor wood furnace ordinances. It was further discussed that the bulk of the work is handled by the secretary of the Planning Commission. The current salaries will remain for the chairman and other members of the Planning Commission and Board of Appeals.

Motion made by Supervisor Dequaine to increase the salary of the Planning Commission

Secretary from \$60 to \$85 per meeting. Second by Supervisor Jacobs.

Motion Carried. 3-0

Motion made by Supervisor Jacobs that the Appeals Board Secretary salary would increase from \$40 to \$50 per meeting and that the Zoning Administrator be paid \$30 for attending the Board of Appeals meetings. Second by Supervisor Dequaine. Motion Carried. 3-0

Zoning Administrator questioned if there could be a fee for the work involved with a sign permit. Currently the minimum sign permit fee is \$50 and the zoning administrator is currently not getting a fee for handling this permit. Discussion held regarding the work involved with issuing and monitoring the permits for a sign.

Motion made by Supervisor Dequaine to pay the Zoning Administrator \$30 per sign permit issued. Second by Supervisor Jacobs. Motion Carried. 3-0 Sign fees will be put on the agenda for May.

#### **9. Lawn Cutting**

The proposal is for the lawn care for the 2008 season. This would include raking in spring, trimming weeds and grass to the fields, patching where needed, and treating excess weeds and mowing the lawn for a sum of \$550. Motion made by Supervisor Jacobs to accept the lawn care proposal from Mike Collin dated 3/29/08 with a second by Supervisor Dequaine. Motion Carried. 3-0

#### **9. Old Business**

##### **a. Road Construction and Maintenance**

Motion made by Supervisor Jacobs to not accept the bids from CQM for the construction of County Line Road and Williams Road with a second by Supervisor Dequaine. Motion Carried. 3-0

#### **10. Any Other Business**

Motion made by Supervisor Jacobs to approve the CSM for John DeGrand. With a second by Supervisor Dequaine. Motion Carried. 3-0

Dawn Goodman received a call from Steve Gillis. Steve will be sending us a copy of the Town of Humboldt Sex Offender ordinance, there will be stipulations listed in a letter format from attorney Steve Gillis along with the copy of the ordinance. The Planning Commission will list the sex offender ordinance on their next agenda.

#### **11. Clerk and Treasurer Reports**

Motion made by Supervisor Dequaine to accept the Treasurer's Report for March, 2008 as read with a second by Supervisor Jacobs. Motion Carried. 3-0

Balance on Hand - \$199,644.70

Clerk's March report to be reviewed at the May meeting.

#### **12. Pay Bills**

Motion made by Supervisor Jacobs to pay the bills with a second by Supervisor Dequaine.

Motion Carried. 3-0

#### **13. Adjourn**

Motion made by Supervisor Jacobs to adjourn with a second by Supervisor Dequaine. Motion Carried. 3-0 Adjourned at 8:35 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay