

TOWN OF GREEN BAY, BROWN COUNTY, WISCONSIN

MINUTES OF TOWN BOARD MEETING

Tuesday, September 2, 2003

Time: 7:00 pm – 10:45 pm

Location: Town Hall

Next Meeting: October 7, 2003

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Mike Saharsky, Clerk Debbie Mercier, Treasurer Doris Jadin, Constable Delano Jansen Gary Jonet, Zoning Administrator also present
22 Residents were present.

Chairman Lee Dechamps called the meeting to order at 7:05 pm.

1. Review & Take Action on August minutes

Clerk Debbie Mercier read the minutes of the August 4, 2003 meeting. Supervisor Mike Saharsky made a motion to accept minutes as read. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

2. Review Planning Commission minutes

There wasn't a meeting. Nothing to Report.

3. Review Board of Appeals minutes

Minutes of the Board of Appeals August meeting read by Chairman Lee Dechamps. Supervisor Mike Saharsky made a motion to accept minutes as read. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

4. Review Zoning Administrator Report

Motion to accept Zoning Administrator Report as presented made by Supervisor Cary Dequaine. 2nd by Supervisor Mike Saharsky. Motion Carried. 3-0

5. Public Input regarding the agenda

Motion to open the floor made by Supervisor Mike Saharsky. 2nd by Cary Dequaine. Motion Carried. 3-0

Gary Jonet - questioned public input regarding the agenda – doesn't understand why it's put before the issues

Larry Pinchart – suggested leaving item #12 alone – had been a big issue in the past

Linette Servis – questioned #10 B. 1.-Bids on following road repair – she questioned why the town is not using State Aide to fix the roads

Chairman Lee Dechamps explained we will be.

Further discussion on road conditions.

Larry Pinchart – questioned safety of road shoulders on Mercier Road – almost hit a bicycler

Chairman Lee Dechamps suggested the town write a letter to the County regarding the way snow removal is handled in regard to road damage
Further discussion on road conditions.

Supervisor Mike Saharsky made a motion to close the floor. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

6. Rezoning issue for John and Julie Renier property

Discussion was held.

John Renier questioned if this was something which will be done to every business.

Supervisor Mike Saharsky feels the town should check into other businesses.

Supervisor Cary Dequaine made a motion to rezone John and Julie Renier property to B-1 Business. 2nd by Supervisor Mike Saharsky. Motion Carried. 3-0

7. Issue of PRD for DuJardin/Gilson

Discussion was held.

Bob Barnum – questioned if Luther has contacted the DNR in regard to the water contamination and suggested the DNR be contacted

Luther explained the DNR will most likely make a generalized statement to cover their liability.

Supervisor Mike Saharsky made a motion to accept the Preliminary PRD, as long as all requirements are met from the letter dated Aug. 29, 2003 plus the stipulations are met from the required DNR well-water contamination study in the proposed area. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

Board made decision to send a letter to DNR for the geology contamination susceptibility for the platted PRD area.

8. Brown County Land Conservation Dept. letter regarding well cost-sharing.

Board suggested to publish the letter from the Brown County Land Conservation Dept. in the next addition of the New Franken Shopper for the public to view.

Exhibit ____

9. Discuss issue of landscaping to cover Septic system at the Town Hall

Saharsky made a motion to have Green's Landscaping take care of landscaping the septic area. 2nd by Dequaine. Motion Carried. 3-0

10. Citizens Advisory Committee

A. Technology/computer update

Bob Stapleford gave report. See attached.

B. Public Works

Supervisor Mike Saharsky made a motion to add John Metzler to the seat of Public Works. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

1. Bids on following road repair: VanLanen Rd., Williams Rd., and Edgewater Beach Rd.

Advertisement for bids will be posted and viewed at another Board meeting to be determined.

2. Discussion on establishing road specifications

Supervisor Mike Saharsky made a motion to pass Resolution for the Standards of the Town Roads – Exhibit ____ 2nd by Chairman Lee Dechamps. Motion Carried. 3-0

Board made a decision that road work will not continue until they receive a road report from the Public Works Committee.

C. Building Inspection- nothing to report at this time.

D. Public Safety

Currently the members of the committee are Charlotte Gilson, Norb Rabas, John Fritsch, Supervisor Mike Saharsky.

1. Issue of Jake Brake nuisance in Dyckesville

Put on hold until a fifth member of the Public Safety committee is found and the committee initiates their first meeting.

11. Money for the Fire Dept. for Fire Truck

\$15,000 was set aside - \$20,00 will be funded at this time

Supervisor Mike Saharsky made a motion to proceed with getting the remaining \$5,000 difference from the Town Savings and reimbursing the \$5,000 to the Town Treasury after we get a loan. 2nd by Chairman Lee Dechamps. Motion Carried. 3-0

12. Discuss issue on access to Bay on Elmwood

Exhibit _____

Bob Barnum presented a petition from the residents of Elmwood Lane in Dyckesville That the walk-in public access to the bay on Elmwood Lane be eliminated.

Discussion was held.

Town Board suggested a letter from adjacent property owners be sent to the Board for a request for removal of these signs. It will than be a temporary removal until somebody comes with an unknown issue and suggests the signs be put back or at the determination of the Town Board to put the signs back up.

Bob Barnum will handle the taking down of the signs, storage, and will also put them back up if need be. Cost if any will be handled by the property owners requesting to remove the signs the Town will not be held responsible.

13. Discuss raising fee for Letters of Special Assessment

Supervisor Mike Saharsky made a motion to raise fee of Letters of Special Assessment to \$15.00 per parcel from previous fee of \$3.00 per parcel. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

Clerk will notify Title Companies as new requests come in and list will be kept of who has been notified.

14. Set guidelines to determine how much money chairman can approve without Board approval

Issue tabled until next month's meeting

15. Discuss issue of house trailer being sold or removed from property

Zoning Administrator, Gary Jonet will write a letter to the owner of the property – trailer at 5628 Sturgeon Bay Rd. and Gravel Pit Rd. property – owned by Wilburt Hooten, Jr. Letter should be written, regarding once a building is sold according to Town Ordinance, the trailer must be removed. Send letter to Owner/ Corporation and also to Baylake Bank – Bank which holds the mortgage.

Clerk, Debbie Mercier brought to the Board's attention a letter of Bankruptcy notice received and meeting of creditors is September 19, 2003. Clerk will attend. (Exhibit B)

16. Issue Temporary liquor license to St. Joseph Parish for Church picnic

Supervisor Mike Saharsky made a motion to issue the license to St. Joseph's. 2nd by Chairman Lee Dechamps. Motion Carried. 3-0

\$5.00 fee paid. License given to representative Linette Servais for church picnic of September 14, 2003.

17. Treasurer and Clerk's Reports

Supervisor Cary Dequaine made a motion to accept the Treasurer and Clerk's reports. 2nd by Supervisor Mike Saharsky. Motion Carried. 3-0

A. Review Budget

Board suggested holding a separate town meeting to look over books and work on 2004 budget. Meeting scheduled for September 30, 2003 at 7:00 pm to work on budget only.

B. Review and Pay Bills

Motion to pay bills made by Supervisor Mike Saharsky. 2nd by Supervisor Cary Dequaine. Motion Carried. 3-0

18. Adjourn

Supervisor Cary Dequaine made a motion to adjourn. 2nd by Supervisor Mike Saharsky. Motion Carried. 3-0

Adjourned at 10:45 pm.

Submitted By: Debbie Mercier, Clerk