

**TOWN OF GREEN BAY  
BROWN COUNTY, WI  
Minutes of Meeting of June 13, 2023**

Time: 7:00 pm to 8:15 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Matt Bosman, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer Lori Mercier, Constable Jeff DuBois, Zoning Administrator Jason Miller

**11 Residents Present**

It is noted the meeting was properly posted.

**1. Call to Order**

Chairman Dequaine called the meeting to order at 7:00 pm, opened with the Pledge of Allegiance.

**2. Review and Take Action on May meeting minutes**

Motion made by Sup DeBroux to accept the May 9<sup>th</sup> meeting minutes as presented. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**3. Review Planning Commission minutes - there was no meeting held**

**4. Review Board of Appeals minutes**

Motion made by Sup Bosman to approve the Board of Appeals minutes dated May 18, 2023 as presented. Second by Sup DeBroux . Voice vote 3-0 Motion Carried.

**5. Review Zoning Administrator Report and Building Inspector Report**

Sup Bosman made a motion to approve the Zoning Administrator Report dated May 10<sup>th</sup> through June 13<sup>th</sup>. Second by Sup DeBroux. Motion by Sup Bosman to approve the Building Inspector report for May, 2023. Second by Sup DeBroux. Voice vote 3-0 Motion Carried

**6. Road Bids**

Board reviewed bids for Mercier Rd and Easy St.

Chairman Dequaine read the bids received from Scott Construction and Fahrner for Mercier Rd and Easy St. - Sup DeBroux liked the idea of black stone on Mercier Rd and on Easy St the full cold mix overlay. Motion made by Sup DeBroux to accept the Bid from Scott Construction for \$32,340.00 and Easy St for \$36,168.00 Second by Sup Bosman. Voice vote 3-0 Motion Carried.

Stone Pillar Project –

Chairman Dequaine read the bids received from Northeast Asphalt and MCC Murphey Concrete & Construction. Sup DeBroux stated he is comfortable with Northeast Asphalt.

Board stated Northeast Asphalt designed the project. Sup DeBroux further stated they were very happy with Gauthier Rd and Mercier Rd intersection. For those reasons, he would like to go with Northeast Asphalt. Sup Bosman questioned what the time frame would be? Dave with Northeast Asphalt stated, concrete access will drive the project. As soon as he knows they have approval, he will get things lined up. Dave also stated it will not be completely closed, they will have barricades on the top and bottom. It will be tighter to navigate through there. Motion made by Sup Bosman to accept the bid project from Northeast Asphalt for \$120,300. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

## **7. Liquor License Renewals**

Clerk stated the following are the licenses she has received request for renewal:

Class "B" Fermented Malt Beverage and Intoxicating Liquor License:

Sweet Seasons, Inc., Paul Grathen Agent, dba Sweet Seasons, 6189 Tielens Rd, Luxemburg

KLBKN LLC, Braeden Speer Agent, dba Next Door Pizza Co, 6446 Sturgeon Bay Rd, Luxemburg

KLBKN LLC, Braeden Speer Agent, dba The Painted Pelican Restaurant & Inn, 6459/6449 Sturgeon Bay Rd, Luxemburg

Dyckesville Bowl Inc., Kevin Luedtke Agent, 6426 Sturgeon Bay Rd, Luxemburg

Crow U's Palm Gardens, Theresa Duescher Agent, 6028 County Rd K, New Franken

Rock Falls LLC, Scott Larson Agent, 6053 Rock Falls Rd, Luxemburg, WI

CastIron Grill (clerk to verify LLC or Inc), Jeremiah A Jennerman Agent, 5204 Sunset Bluff Dr, Green Bay

Class "A" License:

New Franken Mini Mart LLC, Agent Dharmaraj Devkota, dba New Franken Mini Mart, 5112 Algoma Rd, New Franken

57 Self Serve Mart Inc., Agent Raymond Terrien, dba Red Rocket Shell, 5138 Sturgeon Bay Rd, Green Bay

Motion made by Sup Bosman to approve all the renewal liquor licenses for the listed above with the Condition that Cast Iron Grill pays their personal property tax. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

## **8. Old Business**

Sup DeBroux stated the sign order has not come in yet, but should come in this month. The ditch mowing will start around the 20<sup>th</sup> of June. County Line Rd and Seidl Rd the arrow signs were replaced and a couple of other signs were replaced.

The New Franken Fire Dept had their 50<sup>th</sup> Anniversary Party and it was huge, there was a nice turn out. Sup DeBroux thanked the towns.

Clerk submitted Liberty Tire agreement and they stated they had not received, Clerk re-submitted, we have received verification that they received it now. Sup DeBroux will contact Glenn's Towing which will be the company moving the semi-trailer.

## **9. Constable Report**

Constable DuBoix reported the following:

May 10<sup>th</sup> - response to pick up a dog at Bayshore Park, brought to the Humane Society

May 30<sup>th</sup> request to pick up a TV in the ditch on Mary's Rd

June 6<sup>th</sup> – inspection by Michael O'Sell property, he is now in total compliance, car is registered, no longer in violation.

June 6<sup>th</sup> – inspection Lynn Francisco property, she is still within the 45 days.

Discussion held regarding emergency medical services program. We currently are serviced through County Rescue, current population is 2,214 and the per capita cost is approximately \$13.65

## **10. Correspondence Received**

### **A. Belgian Heritage History Boards**

Clerk explained she had received a message that the Belgian Heritage History Boards which were previously on display at the town hall during a prior election, would be available to be held on display at the town hall for future. The Board discussed and expressed interest in obtaining the boards and displaying at the town hall.

Clerk to contact Belgian Heritage Center regarding accepting the history boards.

Clerk spoke with Brown County Planning and Zoning Devin Yoder regarding the Farmland preservation update. The update will be due by end of 2027, most likely we would need to begin working on the update by end of 2025 or beginning of 2026. Brown County will contact us when we need to start planning the update. It is noted, updating the Farmland Preservation is more important for the parcels being added (for tax credit purposes) than the parcels being taken out.

Chairman received fireworks permit application from Spielbauer Fireworks for ShoreAcres.

### **11. Open Floor for Public Comment**

Sup DeBroux made a motion to open the floor. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

Brad Dechamps asked if the town is fixing any more roads? The Board explained they have a shouldering list, they explained Stone Pillar was put off last year and will be completed this year.

Jeff DuBois stated he knows of an arborist by the name of Jim Boss with Boss Timber Tree Service. He provided the Board with Jim's phone number and his insurance certificate for any future tree projects the town should have. Motion made by Sup Bosman to close the floor. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

### **12. Clerk and Treasurer Reports**

Treasurer read report, total monies on hand as of month-end April, 2023 was \$880,820.61.

Income for the month of April 2023 totaled \$45,307.59

Expenses for the month of April 2023 totaled \$60,357.72

Treasurer balance has a difference of .09 cents from the Clerk's report. Treasurer explained the Bank cashed it minus the .09 cents. Clerk will update her records to reflect the revised amount. It was the fuel to GFL.

Supervisor Bosman made a motion to accept the Clerk and Treasurer reports as presented. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

### **13. Review Vouchers and Pay Bills**

Motion made to pay the review the vouchers and pay the bills made by Sup DeBroux with a second by Sup Bosman. Voice vote 3-0 Motion Carried. (Check numbers paid 16209-16237)

### **14. Next Meeting Dates/Adjourn**

Motion made to adjourn made by Sup Bosman. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

Meeting adjourned at 8:15 pm. Next meeting will be Tuesday, July 11<sup>th</sup>.

Submitted By: Debbie Mercier, Clerk