

**TOWN OF GREEN BAY
BROWN COUNTY, WI
Regular Town Board Meeting
March 12, 2024**

Time: 7:00 pm to 8:55 pm
Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Matt Bosman, Clerk Debbie Mercier, Zoning Administrator Gary Jonet Absent: Supervisor Ryan DeBroux and Treasurer Lori Geniesse

9 Residents Present

It is noted, the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7 pm. Opened with reciting Pledge of Allegiance.

2. Review and Take Action on February meeting minutes

Motion made by Sup Bosman to approve the minutes dated February 13, 2024 and the public hearing from Feb 13, 2024 as presented. Second by Chairman Dequaine Voice vote 2-0 Motion Carried

3. Review Planning Commission minutes

Chairman Dequaine made a motion to approve the Planning Commission minutes dated February 20, 2024 as presented. Second by Sup Bosman. Voice vote 2-0 Motion Carried.

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion by Sup Bosman to approve the Building Inspector Report for the month of February from and Zoning Administrator Report 2-13-24 through 3-11-24. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

6. The Town Board will entertain a motion to go into executive session pursuant to Wis. Stat. 19.85(1)(g) – conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – with regard to zoning ordinance enforcement over properties zoned residential.

Motion by Sup Bosman to go into executive session pursuant to Wis. Stat as indicated above. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

Motion to return to open session by Sup Bosman. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried
7:34 pm

Motion made by Sup Bosman to switch agenda item #8 with #13. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried

7. Potential vacation of portions of Edgewater Beach Rd right-of-way

Attorney Tony Steffek had spoke with Brad Reymer with Vierbicher Surveying. The plan is to vacate the right-of-way area angled east and northeast and to the south of the properties. The Town would need a resolution, a hearing, and to vacate. If it is in the public interest. The question is on the bay side there is a right-of-way that follows that path. The issue from Atty Steffek's perspective is, if you vacate both, you now have several properties. Discussion held regarding vacating both and areas in the sanitary district.

Atty Steffek said the inward right-of-way, easier vacation would have to go into LaHaye's property a little bit, there we would want to start the vacation a little more northeast, same thing on the northern side with the Taha

property giving him an access point. It's been covered up for 100 years, any time you vacate ½ goes to one side and ½ goes to the other side. Atty Steffek stated the Board has to determine which way they decide to go. Atty Steffek will tell Bryan with Vierbicher the Board will make a decision on which portion they will decide to vacate. Board jumped to item #13.

8. Road Maintenance Bids for George Dr

Chairman Dequaine Received 2 bids, Northeast Asphalt and MCC – Murphy Concrete & Construction. Bids reviewed – MCC, \$111,828.50 and NE Asphalt, \$103,925 – approx. \$7,900, just under \$8,000 difference. Sup Bosman stated Northeast Asphalt, designed the bid, the town has a good working relationship. Motion to go with Northeast Asphalt by Sup Bosman. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried. Chairman Dequaine thanked both Northeast Asphalt representative and MCC representative for bidding the project.

9. Use of Town Hall parking lot during Community Area Rummage Sale

The community area rummage sale will be held April 25th, 26th, and 27th. There has been a request to utilize the town hall parking lot again as has been done the last couple of years for the possible use of port-a-pots and a possible food truck. Chairman Dequaine made a motion to approve the use of the town hall parking lot for the community area rummage sale as requested above. Second by Sup Bosman. Voice vote 2-0 Motion Carried.

10. Zoning Amendment Request, #145-M, Mercier to REZONE Part of Parcel #GB-85 from A-1 Exclusive Agriculture to E-R Estate Residential in order to increase the size of Parcel #GB-85-1.

Motion made by Sup Bosman to approve the Zoning Amendment Request #145-M as above. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

11. Renew County Representative – Norb Dantinne

Chairman Dequaine spoke with Mr Dantinne, he is interested in remaining the representative. Motion made by Sup Bosman to renew Norb Dantinne as the town's Brown County Representative. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

12. Potential Maintenance update regarding town roads

Sup Bosman stated the Town Board rode the roads two weeks ago. They had a list of signs which needed to be replaced, 2 speed limit and road signs. There is shouldering needed and potential resurfacing. Some roads needed to be wedged and there are manholes on Bay Terrace that need attention as well as a list of roads with smaller pot holes. There are approximately 1 or 2 out of 20 repairs that didn't hold up. Sup Bosman and Chairman Dequaine stated when Sup DeBroux returns, they will go over the roads and decide which will need to be completed this year and put out for bids.

13. Old Business

A. Zoning Ordinance enforcement/violation – County Rd K – Roberts

Chairman Dequaine spoke with Mr Roberts, he is waiting for the road to be dry. Discussed with him, he will bring the trailer to Humboldt. Atty Steffek said even tho it's full, Glenn's Towing could tow. You'd have to have that conversation with Glenn's, Atty Steffek said you certainly could do that. It was mentioned, there is also a motor home located on the property.

B. Zoning Ordinance enforcement/violation – Edgewater Beach Rd – Johnson

Sup Bosman stated Zoning Administrator Jason Miller should go ahead and issue a zoning violation order for parcel GB-648. Zoning Admin Miller will take care of issuing the notice of violation. Moved back to item #8

14. Constable Report

Jeff indicated he received a complaint of a nuisance and junk on 4647 Gravel Pit Rd. Jeff gave the owner a verbal and written warning. After 3 weeks he is now in total compliance. No other issues to report.

15. Correspondence Received

Clerk explained we would have to update Wis Admin Code SPS 316

Chairman Dequaine made a motion to open the floor. Second by Sup Bosman. Voice vote 2-0 Motion Carried.

Dawn Goodman stated the WRA is suing the municipalities over the short-term rental vacation by properties, they are going after communities for the length of time. Something to watch and be aware of. [Chapter 12 Short-Term Rental Licensing Ordinance](#)

Chairman Dequaine made a motion to close the floor with a second by Sup Bosman. Voice vote 2-0 Motion Carried.

16. Clerk and Treasurer Reports

Clerk presented report. Sup Bosman made a motion to accept the Clerk's report knowing that the clerk will verify with the treasurer report for next month's meeting. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

17. Review Vouchers and Pay Bills

Motion made by Sup Bosman to review the vouchers and pay the bills with a second by Chairman Dequaine voice vote 2-0. Motion Carried. Check numbers paid 16467 to 16485.

18. Next Meeting Dates/Adjourn

Next meeting Tuesday, April 9th Regular meetings are at 7 pm.

Motion made by Chairman Dequaine to adjourn with a second by Sup Bosman. Voice vote 2-0 Meeting adjourned at 8:55 pm.

Submitted by: Debbie Mercier, Clerk