

TOWN OF GREEN BAY PLANNING COMMISSION MINUTES

DATE: 6-16-20

TIME: 7 p.m

PRESENT: Dawn Goodman, Gary Jonet, Jason Miller; Brad Dechamps, Dylan Mercier, John Metzler

ABSENT: Mike Gilson (no communication, so unsure why he did not attend) **OTHERS PRESENT:** (none)

APPROVAL OF LAST MEETING’S MINUTES: John Metzler opened the meeting and asked if the meeting notice was properly posted in 3 places. Dawn Goodman confirmed it was. The 5-19-20 meeting minutes were reviewed. **MOTION MADE BY:** Jason Miller to accept the minutes as presented. **MOTION 2NDED BY:** Gary Jonet. **AYES: 6 MOTION CARRIED.**

ISSUE #1: Continued work on the Town of Green Bay Code of Ordinances. (7:05-9:10 pm)

Planning Secretary Dawn Delvaux-Goodman referred the Planning Commission to the materials (28+ pages) from Attorney Parmentier, which she had given the PC at the May 19, 2020 Planning meeting. The material covered included 3 examples of campground ordinances: from Door County WI, Burnett County WI and the Town of North Bend Jackson County WI.

The PC decided it would utilize “The State of Wisconsin Town of North Bend Jackson County Campground Permit Ordinance”.

The PC went through the entire model Attorney Parmentier provided and modified it to better reflect the Town of Green Bay:

- In the Definitions area, “Camping Party” was modified (based on Door County standards).
- Under Licenses, the valid time was modified to 1 year.
- The Application Fee was determined to be \$300, or possibly more if the Attorney advised differently.
- The Physical Layout, Maximum Number of Sites was changed to 20 acres per campground.
- Standards for Group Camping was added under Physical Layout Maximum Number of Sites (based on Burnett County standards).
- The Density and Size of Campsites under Physical Layout Maximum Number of Sites was modified to 10 sites per acre.
- The standards for Roadways and Parking were modified to include the Town of Green Bay’s new standards in Chapter 15.
- In the Other Structures area, an Owner/Manager structure dwelling unit was added, (based on Door County’s standards).
- In Health and Safety, the maximum number of overnight guests allowed at any one campsite was modified to 8 people.
- In Health and Safety, an additional section J was added concerning Camping Unit Occupation Months and Camping Unit Duration on an Individual Site during a Year, (based on Door County’s standards).

(See the attached modified Ordinance that Dawn Goodman made and sent to the Attorney for review on 6/17/20).

Old Business: None at this time.

Any Other Business as authorized by law: None

Tentative Date & Time of Next Planning Commission Meeting were set for: Tuesday, July 21, 2020 at 7pm.

Motion to Adjourn Made by: Jason Miller. **2nded** by Dylan Mercier. **AYES: 6 Motion Carried.**

Adjournment time: 9:12pm.

Planning Commission Chairperson

Planning Commission Secretary