

**Town of Green Bay,
Brown County, WI
Minutes of Regular Town Board Meeting
Tuesday, April 11, 2023**

Time: 7:25 pm to 8:55 pm

Meeting began immediately following the Annual Meeting which began at 7 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Matt Bosman, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer Lori Geniesse, Contable Jeff DuBois, Zoning Administrator Jason Miller

10 Residents Present

It is noted the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7:25 pm. Opened the meeting with the Pledge of Allegiance.

2. Review and Take Action on March meeting minutes

Supervisor Bosman motion to approve the minutes of March 7, 2023 as presented. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried Supervisor Bosman motion to approve the minutes of March 27, 2023 as presented. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried

3. Review Planning Commission minutes

Motion made by Supervisor DeBroux to accept the Planning Commission minutes dated March 21, 2023. Second by Supervisor Bosman. Voice vote 3-0 Motion Carried

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Bosman to accept the Zoning Administrator Report dated 3-8-2023 through 4-11-2023 and the Building Inspector for the month of March, 2023. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

6. Don Warden – The Shrine New Solemnity and Name Change

Don Warden, Chief Operations Officer of the National Shrine of Our Lady of Good Help located within the Town of Green Bay was present to give an update to the town. Don explained there is an upcoming press conference scheduled where Bishop Ricken will make an announcement to all constituents connected to the Shrine and the local community. He further explained, 2 years ago, Bishop David Ricken sent a letter to the Holy See's Dicastery for the request of a solemnity to be held on October 9th, the anniversary of the apparition. The Shrine found out in December the request for the solemnity was granted by the Vatican; he explained because of the Feast Day, there will be a name change to reflect the National Shrine of Our Lady of Good Help to Our Lady of Champion. Mr. Warden further mentioned, when looking at all the other (15) approved Marian Apparitions, the name change will now be consistent with the other sites to take the name of the location where the apparitions occur. The name of Champion also links the location of the apparition here in Wisconsin back to Champion, Belgian, where Adele would serve in the missions according to the promise they made to the Virgin Mary at the time of their First Communion. He also stated there was confusion with the name, as many often referred to the Shrine as Our Lady of Good Health, Our Lady of Good Hope, Our Lady of Good Success and

others. The name change will assist to clarify the confusion. Mr. Warden said the press conference is scheduled next Thursday, April 20th and within the next 4 to 5 months steps will be taken to reflect the name change. Chairman Dequaine questioned where the press conference will be? Don explained, the press conference will be at the Shrine. He further mentioned they will be informing all of the constituents of the Shrine directly about the Shrine. Supervisor Bosman questioned what will take place on October 9th? Don explained there will be a Mass with the Bishop and other Bishops from Wisconsin will be invited and there will be some type of social afterwards. Chairman Dequaine stated this will be a big change. Mr. Warden stated, a big change and yet everything will be the same. He stated EWTN produced a video titled Explore Champion; the Shrine will be working with them to edit this video so it can be used as the history video at the Shrine. A new book, "America's Mary" by Marge Fenelon did a nice job on explaining the Belgian history of northeast Wisconsin prior to the apparitions. Don spoke briefly of the upcoming 10th Anniversary of the Walk to Mary, he explained last year there were 3,300 pilgrims from 33 states. This year as of early April, 65% of those registered are from out of the state of Wisconsin, they are coming from 38 states.

7. Certified Survey Map for J. Roberts Real Estate, LLC (GB-81)

This is a certified survey map to create 2 lots. Lot 1 is 249,331 Sq Ft/5.724 Acres and Lot 2 is 304,931 Sq Ft / 7.00 Acres. Tracy Ondik, Surveyor with Soletski Surveying was present to represent J. Roberts Real Estate, LLC. Tracy explained there is an additional 7 feet of right-of-way and added a 12 foot utility easement as well, which brought it up to a better standard. It was discussed the County reviews and approves all CSM's as well. Motion made by Supervisor Bosman to accept the Certified Survey Map for J. Roberts Real Estate, LLC (GB-81) with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

8. Brown County Municipal Maintenance Agreement

Board explained how Brown County Highway Department has limited their services available to townships. The County will do pick up of garbage and emergency road blocking; however, if we don't have an agreement with them, we won't have a good working relationship. The Board further stated how the municipal maintenance agreement between the county and the town's general maintenance estimate amount helps Brown County budget for staffing. Supervisor DeBroux made a motion to enter into a maintenance agreement with Brown County Highway Department through 2024 with an estimated amount of \$5,000 for general maintenance. Second by Supervisor Bosman. Voice vote 3-0 Motion Carried.

9. Old Business

Regarding property in current violation, Supervisor Bosman stated he will contact Liberty Tire again as the last time he spoke, they said the town should call them any time the weather is better. He further stated, we will need to move a 53' trailer, as there is now one parked on the driveway by the gate. Discussion held regarding the liability. The Board will check with Glenn's towing.

Chairman Dequaine mentioned some road issues: Edgewater Beach Rd, two houses north of O'Sell, water reached the road because the culvert was intentionally blocked. George Dr there is a culvert that has to be jetted (George Dr and CTH P). Chairman Dequaine mentioned there is also one on Servais Rd as well. Board discussed the poor condition of Mercier Rd which will need to be patched. Supervisor DeBroux has the number of the pest control guy, Chairman Dequaine will contact him. Supervisor Bosman stated he will contact the bug guy.

10. Constable Report – no news to report

11. Correspondence Received

Clerk stated she had received Circus tickets, they are available for anyone who would like to use them, discussion held regarding Board of Review training, Board of Review is scheduled for 5 pm, Monday June 5th, Open Book is scheduled for May 26th at 10 am. Supervisor Bosman will take care of construction work

correspondence with Wisconsin Public Service. It was mentioned the New Franken Fire Dept's 50th Anniversary Parade is scheduled for Sunday, June 4th, the current fire department has come a long way from the original small privately owned fire department. It was also mentioned, May 5th and 6th is the annual smelt fry for the New Franken Fire Dept. Clerk also received a letter regarding the Brown County 2040 Comprehensive Plan update, Clerk passed around the town's information for any updates to be put in the County Directory and the Wisconsin Town's Association Directory. Clerk also mentioned she had visited Town of Scott this past April election to view the use of Badger Books. The Town of Scott talked very positively regarding the ease and how it has made the voting process go much smoother and faster. Clerk to gather more information and cost for future discussion and consideration.

12. Any other Business Authorized by Law

A. Open floor for public comment

Supervisor DeBroux made a motion to open the floor with a second by Supervisor Bosman. Voice vote 3-0 Motion Carried.

Steve Zich had a question regarding fiber optics in the town, Chairman Dequaine stated the only place that has fiber optics is the Shrine. Chairman Dequaine said the Board had a meeting with Bug Tussel a while back, but he's not sure where Bug Tussel is at with it. It was further mentioned, Centurylink upgraded the area along P up to Mary's Rd. Supervisor DeBroux explained the meeting they went to was regarding the next upgrade, the County has proposals to connect all the schools, the town halls, and towers by including the town halls, it gets us out to these areas, they would loop the entire county, he stated, the crazy part is you can dig into it, rip it out and it will still work. It will be fiber optic and it will be fast, it would be approximately 100 times faster than we could get. Bug Tussel is putting it in for free, but they asked Brown County to bond. Supervisor DeBroux stated the County Board will be voting on it within the next month or two.

The Board recognized Gary Jonet for his many years of service. Gary has acted as the Town of Green Bay Zoning Administrator and was on the Planning Commission for 21 years. The Board thanked Gary for his service to the Town of Green Bay and presented him with a plaque.

Motion made by Supervisor DeBroux to close the floor with a second by Supervisor Bosman. Voice vote 3-0 Motion Carried.

At the recent election held on April 4th, all current members ran unopposed. Board members were sworn in for another 2-year term. Chairman Cary Dequaine, Supervisor Matt Bosman, Supervisor Ryan DeBroux, Treasurer Lori Genisse, and Constable Jeff DuBois as well as the recent newly appointed Zoning Administrator, Jason Miller were sworn in by Clerk Debbie Mercier. Clerk Mercier was then sworn in by Chairman Dequaine.

13. Clerk and Treasurer Reports

Treasurer read report, total monies on hand as of month-end February 2023 was \$925,375.26.

Income for the month of February 2023 totaled \$1,146,003.60

Expenses for the month of February 2023 totaled \$1,097,697.57

Treasurer balances agree with Clerk's report.

Supervisor DeBroux made a motion to accept the Clerk and Treasurer reports as presented. Second by Supervisor Bosman. Voice vote 3-0 Motion Carried.

14. Review Vouchers and Pay Bills

Motion made by Sup DeBroux to review the vouchers and pay the bills. Second by Sup Bosman. Voice vote 3-0 Motion Carried. (Check numbers paid 16161-16197)

15. Next Meeting Dates/Adjourn

Next meeting will be May 9th at 7 pm. Supervisor Bosman made a motion to adjourn with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried. Meeting adjourned at 8:55 pm.

Submitted by: Debbie Mercier, Clerk