

**TOWN OF GREEN BAY
BROWN COUNTY, WI
Minutes of Regular Town Board Meeting
August 11, 2022**

Time: 7:00 pm to 8:35 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Matt Bosman, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer Lori Geniesse Constable Jeff DuBois Excused absence: Gary Jonet, Zoning Administrator

19 Residents Present

It is noted, the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

2. Review and Take Action on July meeting minutes

Motion made by Sup DeBroux to approve the minutes dated July 12, 2022 for the Public Hearings for Roberts and Jonet and the regular meeting minutes of July 12, 2022. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

3. Review Planning Commission minutes

Motion made by Sup Bosman to approve the Planning Commission minutes dated 7-19-2022. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion made by Sup Bosman to approve the Zoning Administrator Report dated 7-12-22 to 8-11-22 and the Building Inspector Report for the month of July, 2022. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

6. Temporary Liquor License St. Joseph's Parish for picnic to be held on September 11, 2022

Chad Liebergan was present to request the temporary liquor license on behalf of St. Joseph's Parish. Motion made by Sup DeBroux to grant the license to St. Joseph's Parish for their picnic to be held on September 11, 2022. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

7. Zoning Amendment #1342-J – Phillip and Ruth Farah, to rezone parcel GB-860-2 from ER-Estate Residential to R-2 Residential

Motion made by Sup DeBroux to table this hearing until August 30th, 2022 at 7:00 pm due to the publishing error. Second by Sup Bosman. Voice vote 3-0 Motion Carried

8. Zoning Amendment #1344-J – Town of Green Bay Code of Ordinance to Delete "Section XX. Earth Excavations" from Chapter 11: Town of Green Bay Zoning Ordinance

Motion made by Sup Bosman to accept the Zoning Amendment #1344-J to delete as stated above in the Zoning Ordinance. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

9. Certified Survey Map – Jamie and Tammy Phillips (Property located at 4010 Depeau Rd)

Motion made by Sup Bosman to accept the Certified Survey Map as indicated above. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

Motion made by Sup Bosman to write a letter to the County stating that we assume liability of the encroaching property (part of improvements at 4010 Depeau Rd) into the road right-of-way. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

Motion made by Sup Bosman that the town prepares a road vacation of the property within the encroachment, and it should be completed *within 6 months*; Sup Bosman stated the vacation of the portion of road would be based on the

survey which indicates the area of the violation of the encroachment, property 4010 Depeau Rd
All costs of the vacation would be paid for by the applicant/property owner of 4010 Depeau Rd, Jamie and Tammy Phillips. Second by Sup DeBroux . Voice vote 3-0 Motion Carried.

Motion made by Sup DeBroux to switch agenda item number 11 old business in front of agenda item number 10. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

10. Scott Municipal Utility Amended Intergovernmental Agreement

Clerk received the Scott Municipal Utility Amended Intergovernmental Agreement. Board reviewed and recognized agreement, no signature was needed. The amended intergovernmental agreement will be kept with the original agreement.

11. Old Business

Motion to open the floor made by Sup DeBroux. Second by Sup Bosman. Voice vote 3-0 Motion Carried.
Proposed Edgewater Beach Rd Vacation & Dedication was old business on the agenda of June 14, 2022. Steve Bieda was present and provided documentation to the Town Board. He explained the Plat of Survey added, road pavement, he also provided an exhibit for the vacation. Board reviewed, they are requesting to give back 1,239 sq ft. Sup DeBroux stated it was laid out well and it makes sense. Sup DeBroux made a motion to close the floor. Second by Sup Bosman. Voice vote 3-0 Motion Carried. Sup DeBroux stated he agrees the town should own ground; Sup DeBroux made a motion to approve the road vacation and dedication as presented. Second by Sup Bosman. Voice vote 3-0 Motion Carried. Town will utilize their attorney to proceed with the vacation process and to draft the deed. Sup Bosman needed to leave at this time, approximately 8:00 pm. Sup DeBroux made a motion to open the floor. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried. Constable Jeff DuBois stated George Dr repair was not repaired properly, the old asphalt was dumped in the ditch. Sup DeBroux and Chairman Dequaine requested pictures from Jeff. They will go out and take a look and contact Scott Construction. Motion to close the floor made by Sup DeBroux. Second by Chairman Dequaine. Voice vote 2-0 MC Sup DeBroux stated he did not have a chance to mark the culverts. Board Moved back to item #10

12. Constable Report

Constable DuBois had one call of nuisance dogs barking on Edgewater Beach Rd; the property owner is a permanent resident of the Town of Green Bay. The Constable attempted to go to the property and no one came to the door; he checked and the dogs are not licensed. He will give the property owner a verbal written warning regarding the violation of the nuisance ordinance.

13. Correspondence Received

Nothing to report.

14. Clerk and Treasurer Reports

Treasurer read the report; Total balance on hand ending June, 2022 is \$647,849.71. Income received for the month of June totaled \$7,565.38. The Expenses for the month of June, 2022 was \$40,633,61. Clerk presented report. Totals agree with the Treasurer. Motion made by Sup DeBroux to approve the Clerk and Treasurer reports. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

15. Review Vouchers and Pay Bills

Motion made by Sup DeBroux to review the vouchers and pay the bills with a second by Chairman Dequaine. Voice vote 2-0 Motion Carried (Check numbers paid 15954-15979)

16. Next Meeting Dates/Adjourn

Sup DeBroux made a motion to adjourn with a second by Chairman Dequaine Voice vote 2-0 Motion Carried. Meeting adjourned at 8:35 pm.

Next meeting is August 30th at 7 pm. And the next regular meeting will be September 13th.

Submitted By: Debbie Mercier, Clerk