

**TOWN OF GREEN BAY  
BROWN COUNTY, WI  
Regular Town Board Meeting  
March 7, 2023**

**PLEASE NOTE THE DATE CHANGE FOR THIS REGULAR MEETING, Due to a scheduling conflict the meeting had to be changed from the second Tuesday to the first Tuesday of the month**

Time: 7:00 pm to 7:45 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Geniesse, Contable Jeff DuBois, Zoning Administrator Jason Miller  
Absent Supervisor Ryan DeBroux

4 Residents Present

It is noted the meeting was properly posted.

**AGENDA**

**1. Call to Order**

Chairman Dequaine called the meeting to order at 7:00 pm. Opened the meeting with the Pledge of Allegiance.

**2. Review and Take Action on previous Town Board meeting minutes**

Motion made by Sup Bosman to approve the regular meeting minutes dated February 14, 2023. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

**3. Review Planning Commission minutes**

Board will review February and March Planning Commission meeting minutes at the April meeting.

**4. Review Board of Appeals minutes – there was no meeting held**

**5. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Sup Bosman to approve the Building Inspector Report dated February, 2023. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried The Zoning Administrator did not have anything to report this month.

**6. Old Business**

Sup Bosman received an email from the tire company, they are available to start the removal of the tires on the Roberts property. Sup Bosman to contact them and get it scheduled. Sup Bosman also mentioned he attempted to contact Ivan Roberts but he did not get an answer; he did not leave a message.

**7. Constable Report**

Constable DuBois received one call for dog at large for a repeat offender. Jeff informed the owner he should pick the dog up within 20 minutes or the dog would be picked up and brought to the humane society. The owner went and picked it up.

**8. Correspondence Received**

Clerk received a phone call, the Sand Beach Dr sign is very faded, they would like to have it replaced. Chairman

Dequaine will take care of getting a new sign ordered.

Clerk received Brown County Municipal Agreement - will be put on the April agenda

Clerk is working with Zoning Administrator on updating the applications and fee schedule.

Chairman received a letter which he read it was a complaint of ATV's driven on Broadleaf.

Discussion held regarding ATV ordinance allowed in the town. Planning Commission will work on seeing how many roads would be required to have signs on. Jason Miller will check on price of signs.

### **9. Open the Floor for Public Comment**

Chairman Dequaine made a motion to open the floor. Second by Sup Bosman. Voice vote 2-0. Motion Carried  
Zoning Administrator Miller mentioned he received a request for the potential to construct a condominium on a parcel in Dyckesville. Planning Commission to meet and discuss, Clerk mentioned she could pull the covenants if it would be helpful. Town Ordinance does not indicate condominiums. Motion made by Sup Bosman to close the floor with a second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

### **10. Clerk and Treasurer Reports**

Total monies on hand month-end January 2023 totals \$877,069.23

Income for the month of January, 2023 totals \$2,087,850.73

Expenses for the month of January, 2023 totals \$1,794,990.82

Clerk reviewed Treasurer reports, totals agree.

Sup Bosman made a motion to accept the Clerk and Treasurer reports as presented. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

### **11. Review Vouchers and Pay Bills**

Motion made by Chairman Dequaine to review the vouchers and pay the bills. Second by Sup Bosman. Voice vote 2-0 Motion Carried. (Check numbers paid 16137-16160)

### **12. Next Meeting Dates/Adjourn**

It is noted, there will be a conditional use/public hearing coming up. Financial Audit to be held Monday March 27<sup>th</sup> at 6:00 pm, 5:45 conditional use and agenda item on the 27<sup>th</sup> agenda. Next regular meeting and annual meeting will be Tuesday, April 11<sup>th</sup>. Motion made by Chairman Dequaine to adjourn with a second by Sup Bosman. Voice vote 2-0 Motion Carried. Meeting adjourned at 7:45 pm.

Submitted by: Debbie Mercier, Clerk