

**TOWN OF GREEN BAY
BROWN COUNTY, WI
Regular Town Board Meeting
March 8, 2022**

Time: 7:00 pm to 8:25 pm
Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Geniesse, Zoning Administrator Gary Jonet Absent: Supervisor Ryan DeBroux

15 Residents Present

It is noted, the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7 pm.
Opened with the Pledge of Allegiance. It is noted meeting was properly posted

2. Review and Take Action on February meeting minutes

Motion made by Chairman Dequaine to accept the minutes dated January 11, 2022 as presented. Second by Sup Bosman.
Voice vote 2-0 Motion Carried.

3. Review Planning Commission minutes

Motion made by Sup Bosman to accept the minutes dated February 15, 2022 as presented. Second by Chairman Dequaine.
Voice vote 2-0 Motion Carried.

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion made by Sup Bosman to accept the Zoning Administrator report dated 2/08/22 through 3/08/22 and Building Inspector Report for the month of February, 2022. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

6. Zoning Amendment, #1308-J, to REZONE Parcel #GB-6-1, From A-2 General Agriculture to E-R Estate Residential/Jacobs

Motion made by Sup Bosman to accept the zoning amendment #1308-J to rezone as listed above. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

7. Insurance Renewal

Mark Verbeten with Denmark Insurance was present – the policy renewed February 1st – Mark gave a description of the policy values and blanket amounts. He further described liability for having a cemetery and explained if a sexton or someone who will care for the lawn is not an employee, they should provide a copy of a general liability policy. Mark will add the liability for the cemetery to the town's policy.

8. Food Truck & Port-a-Pot in Town Hall Parking Lot During Community Area Rummage Sale

Nancy Zellner was present explained the 4H used to have a food tent at the town hall. She had reached out to the girl who previously had a food truck at the town hall, but she has not gotten a response. They would like to have a food truck here for the Champion area rummage sales which will be held April 28th, 29th and 30th. They would also like to have port-a-pots at the town hall as well. Rosa's is interested in having the food truck and would most likely have it here all 3 days and would pick their own hours. Motion made by Sup Bosman to allow the community area rummage sale to have a food truck and port-a-pot in the town hall parking lot. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

9. Robinsonville Presbyterian Cemetery

Motion made by Chairman Dequaine that the Robinsonville Presbyterian Cemetery Agreement to Transfer Cemetery Property be signed and the Town of Green Bay inherit a cemetery. Second by Sup Bosman. Voice vote 2-0 Motion Carried. The Warranty Deed to transfer the property and the supporting documents will be recorded with the Brown County Register of Deeds.

10. Cemetery Ordinance Review

Discussion held once the burial lot price and the sexton duties etc. have been determined, the Public Hearing can be held for the Cemetery Ordinance. Resolutions must be done for the Cemetery Fee and Cemetery Sexton.

Motion made by Sup Bosman to table the Cemetery Ordinance until the April meeting. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried

11. Brown County Maintenance Agreement

Chairman Dequaine explained the projects the County no longer helps municipalities with and listed projects they would do. Motion made by Chairman Dequaine that the board signs the General Maintenance Agreement with Brown County for year 2023 for general maintenance in the amount of \$5,000. Second by Sup Bosman. Voice vote 2-0 Motion Carried

12. Old Business

It was stated the notice of violations have been sent out; the town did receive 2 of the certified replies, waiting on one, parties have 60 days to comply with the ordinance.

13. Constable Report – nothing to report

14. Correspondence Received

Clerk gave items received regarding the ARPA funds and reporting deadlines, court meeting date change given, Broadband letter from Bruce Deadman was given to the Board. Treasurer explained the Brown County Intergovernmental agreement (\$1.60 per tax bill), return date by March 31st. Chairman Dechamp signed the agreement with Brown County Treasurer. Treasurer Geniesse will send to the Brown County Treasurer's office.

15. Any other Business Authorized by Law

A. Open floor for public comment

Sup Bosman made a motion to open the floor. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried. Dawn Goodman spoke regarding the intense funding; perhaps we change the culverts to handle flooding issues. She feels the culvert on County Rd K in Champion needs to be addressed. Possibly bigger culverts would help the recent flooding situations. There are (2) 18 side by side, if replaced with (1) 36" Chairman Dequaine will call Paul Fontecchio to see if they would consider replacing the side by side with one larger one. Motion to close the floor made by Sup Bosman. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

16. Clerk and Treasurer Reports

Treasurer read report total monies on hand as of month-end January, 2022 equals \$624,360.54. Income received for the month of January, 2022 totaled \$2,054,969.20. Expenses for the month of January, 2022 equaled \$1,798,051.66. Clerk report presented; totals agree. Sup Bosman made a motion to accept as presented. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

17. Review Vouchers and Pay Bills

Motion made by Chairman Dequaine to review the vouchers and pay the bills. Second by Sup Bosman. Voice vote 2-0 Motion Carried. (Check numbers paid #15825 - #15846)

18. Next Meeting Dates/Adjourn

Next meeting is March 22nd, this will be a special meeting. The next public hearing and regular meeting will be April 12th. The Annual Meeting will be Tuesday, April 19th.

Motion made by Sup Bosman to adjourn with a second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

Meeting adjourned at 8:25 pm.

Submitted by: Debbie Mercier, Clerk