

**TOWN OF GREEN BAY  
BROWN COUNTY, WI  
Regular Town Board Meeting  
September 14, 2021**

Time: 7:00 pm to 8:45 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Ryan DeBroux, Supervisor Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Geniesse, Constable Jeff DuBois Absent: Zoning Administrator Gary Jonet

16 Residents Present

It is noted, the meeting was properly posted.

**1. Call to Order**

Chairman Dequaine called the meeting to order at 7:00 pm. Opened with reciting the Pledge of Allegiance

**2. Review and Take Action on August meeting minutes**

Sup DeBroux made a motion to approve the minutes of August 10, 2021 as presented. Second by Sup Bosman. Voice vote 3-0 Motion Carried

**3. Review Planning Commission minutes**

Motion made by Sup Bosman to accept the Planning Commission minutes dated August 17, 2021 as presented. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

Motion made by Sup DeBroux to accept the August 10<sup>th</sup> minutes from the public hearings. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**4. Review Board of Appeals minutes – there was no meeting held**

**5. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Sup Bosman to accept the Zoning Administrator report dated 8/10/2021 through 9/14/2021 and the Building Inspector report for the month of August. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

**6. Edgewater Bluff Condo Association / clarify requirements**

John Kauth was present he stated the Association has been told that there is a 3-year cycle in which the Association can trim the bushes. The understanding is that they can trim without the approval of the Town Board, and that the Edgewater Bluff Association would make the approval at that time. He explained there are new owners who are questioning this; he would like clarification on where the 3-year rule came from. Clerk to research the minutes and get back to John with any further information.

**7. Certified Survey Map – Decremer**

Chairman Dequaine stated there was no objection at the Public Hearing and feels they did a good job with the proposed CSM. Motion made by Sup DeBroux to accept #1287-J #1 which states: Expand parcel GB-439-1 from its current size of .0918 acres by including/incorporating 5.082 acres more or less from Parcel GB-439, (including the accessory buildings located on that area) and resulting in parcel GB-439-1 being 6.00 acres of total land more or less. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**8. Zoning Amendment Request – Decremer Parcel GB-439-1 Rezone to E-R Estate Residential**

Motion made by Sup Bosman to accept the rezone of GB-439-1. Second by Sup DeBroux. Voice vote 3-0 Motion Carried. This was #2 of Zoning Amendment #1287-J

**9. Constable Report**

The constable received a call from Rob Roberts who asked if he could look into a shared driveway concern. The concern was a driveway shared between Roberts and Groose. He stated there was a trailer that was impeding his way; the Constable looked into it and found Nick and Vicki were well within their rights. They told the Constable Rob had moved the trailer, the Constable explained that if anything would happen in the future it would be considered trespassing and would be criminal in nature. Chairman Dequaine stated if he does it again, it should be handled by the Brown County Sheriff's Department. Constable DuBois explained both parties know where the property lines are.

## **10. Old Business**

Chairman Dequaine stated he received a call from Kevin Tielens in regard to the Robinsonville Presbyterian Church, the church and home is under negotiations for a potential purchase. He was given the number of an attorney who is representing the church. It is understood the cemetery would become under the ownership of the town. Discussion held regarding the cemetery. The Town of Green Bay will be holders of the records and take care of the maintenance. Chairman Dequaine explained the Board will talk to the attorney and see what is needed so the process will be legally handled.

Chairman also received a call regarding the condition of the Rob Roberts property. Sup Bosman stated we need to start the formal process as addressed in the nuisance ordinance. Constable DuBois requested the Board's assistance to look into the legalities. It was mentioned possibly the DNR would assist with some of the environmental issues.

## **11. Correspondence Received**

Sup DeBroux informed that the ditches were too wet for Schleis to start mowing, so they will be coming most likely this next week. Sup Bosman received the bill for the air conditioning from Vlies. It was discussed that the repair to County Line Rd would hopefully soon be completed.

Clerk received an email from Bay-Lake Regional Planning Commission, Board discussed determined they are not interested in becoming a member at this time. Clerk stated the Zoning Administrator had received a call from a resident on Rockwood Point Dr who stated they believed neighbors in the area had residents staying in their garage and also complained about loud noise late in the evening. Discussion held. The town can not stop a property owner from having guests stay at their residence. It was mentioned, if the late-night noise would become a continuous problem, the property owner could contact the Brown County Sheriff's office.

Motion made by Sup Bosman to open the floor. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

Larry Follett was present along with his architect, he and his partner Kim will be purchasing Lipsky's on the Bay. He wanted to inform the Board that there will be some changes to upgrade the property and buildings, they have plans to renovate; he stated the biggest change will be currently there is a living quarter in the bar itself, which they will be turning into a full kitchen. The Board and town members present at the meeting indicated support for the planned updates and the future of the business.

Dawn Goodman said she looked at a model for ordinance updates and gave an explanation to the Board.

Discussion held. Dawn will work with the Clerk to get the new ordinance books up-to-date and they will determine how to handle future updates. Motion to close the floor made by Sup DeBroux. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

## **12. Clerk and Treasurer Reports**

Treasurer read report: Total monies on hand as of July 31, 2021 is \$512,710.27 which includes recovery funds and Brown County Tax Refund & Recovery. Income for the month of July totaled \$160,039.85. Expenses for the month of July, 2021 totaled \$30,051.87 Clerk balances agree. Motion made by Sup Bosman to approve the Clerk and Treasurer reports. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

## **13. Review Vouchers and Pay Bills**

Motion made by Sup DeBroux to review the vouchers and pay the bills. Second by Sup Bosman. Voice vote 3-0 Motion Carried. (Check # 15692-15713)

## **14. Next Meeting Date/Adjourn**

Motion made by Sup DeBroux to adjourn with a second by Chairman Dequaine. Voice vote 3-0 Motion Carried. Meeting adjourned at 8:43 pm. Next meeting will be Tuesday, October 12, 2021

Submitted by: Debbie Mercier, Clerk