

**MINUTES of MEETING  
TOWN OF GREEN BAY  
BROWN COUNTY, WI  
Tuesday, September 12th, 2023**

Time: 7:17 pm to 8:30 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Ryan DeBroux, Supervisor Matt Bosman, Debbie Mercier, Treasurer Lori Mercier, Constable Jeff DuBois, and Zoning Administrator Jason Miller

21 Residents Present

It is noted the meeting was properly posted.

**1. Call to Order**

Chairman Dequaine called the meeting to order at 7:17 pm, opened with reciting the Pledge of Allegiance.

**2. Review and Take Action on August meeting minutes**

Sup DeBroux made a motion to approve the August 8<sup>th</sup> and August 21<sup>st</sup> minutes as presented. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**3. Review Planning Commission minutes**

Discussion held regarding Scott Hansen certified survey map. CSM will be put on October agenda for review. Sup DeBroux made a motion to accept the Planning Commission minutes dated August 15, 2023. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**4. Review Board of Appeals minutes** – there was no meeting held.

**5. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Sup Bosman to accept the Zoning Administrator report dated 8-8-2023 to 9-12-2023 and the Building Inspector Report dated August, 2023. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

**6. Conditional Use Request No. 125-M – (2) Billboard signs GB-329 – 6025 Rock Falls Rd**

Sup DeBroux stated, the town does not have an ordinance that says that they cannot put it there, we would want to avoid litigation, it's a Community Business site, along the highway, he believed there is access in lower NE corner. They don't disagree about the number of signs, etc. He explained they wouldn't want a cell tower, a fire station, boat landing, he stated they have to follow certain rules, they strive to keep businesses in business properties, he likes the light shing down and not upward, this shields the lights. Chairman stated planting trees, could make it more friendly for the neighbors. He questioned if there were any other signs being taken down? Mr Larry Sidman with JPM Billboards stated they don't own any of those signs, BP and Red Rocket, own those signs. Larry stated it would be drilled, last one was 18" pilot hole, from 36" to 9 feet with Auger 36 " to 42 " in diameter. With a conditional use, you can add conditions: Sup DeBroux stated he would like to add the downward facing lights, discussion held regarding no lights, Chairman suggested planting trees. Motion made by Supervisor Bosman to approve a Conditional Use permit for parcel GB-329 to erect 2 billboard signs, as stated with the exception or condition in the conditional use that it has downward facing lights. Second by Supervisor DeBroux. This is Conditional Use Request No.125-M Sup DeBroux stated regarding the trees, he would hope that they could work with their neighbor regarding that. Voice vote 3-0 Motion Carried.

**7. Intergovernmental Cooperative Agreement / Wisconsin Recycling Consolidation Grant**

Motion made by Sup Bosman to go into the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2024. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

**8. Old Business**

Chairman Dequaine spoke with Robby Roberts, he hauled out one more pickup truck and one more car, Rob stated he will take care of his bill with Glenn's Towing tomorrow. It was mentioned Rob said the bales of hay will be used for bedding,

he will be putting animals in the barn there. Discussion held regarding his other property. It was stated at the address where he lives he has until October 25<sup>th</sup> to have the area from the road right-of-way CTH K to the front of his house cleaned up. They met with him on August 24<sup>th</sup> and discussed that area, Mr Roberts knew it was to be cleaned up by 10/25/23. The Board indicated Stone Pillar is now done. Zoning Administrator Miller updated regarding the camper on Edgewater Beach Rd, the day after Labor Day he made a call, the camper would have to be moved, the resident stated he did not plan on moving it, he stated he would have his attorney contact our attorney. The Clerk stated she is aware that the attorneys have been in contact. Michael Johnson was present, a brief discussion held with Board, Michael stated he will talk to his attorney tomorrow.

#### **9. Constable Report**

Constable DuBois indicated there were no calls or complaints for the month. Chairman Dequaine asked about the status of the Mercedes? Constable DuBois indicated there will be a citation issued, he questioned if the board thought the citation should go to her or the owner of the property? He indicated he will talk to the landowner one more time if she does not have it removed in a month, the landowner will receive a citation. Chairman Dequaine will contact the attorney for a scheduled conference call.

#### **10. Correspondence Received**

Clerk reminded the Board members that the WisDOT has an outreach meeting scheduled Tuesday, September 19<sup>th</sup> regarding the Local Roads Improvement (LRIP), this will be a virtual webinar format to provide a refresher training on the enhanced LRIP Web Application and an overview of the program. Clerk also discussed the WISLR paperwork and Chairman Dequaine signed the local road certification map, Clerk to submit to WisDOT.

#### **11. Any other Business Authorized by Law**

##### **A. Open floor for public comment**

Sup DeBroux made a motion to open the floor with a second by Sup Bosman. Voice vote 3-0 Motion Carried  
Roy Roberts questioned if the grass in the ditches could be cut more often. Discussion held regarding the ditch cutting, obnoxious weeds in the ditches, different weeds than 20 years ago. Board explained we have a contract, Clerk read contract which states 10' wide first cut to be completed between June 1<sup>st</sup> and July 1<sup>st</sup> and second cut to be full right-of-way where practical; second cut to be finished by September 30<sup>th</sup>. Clerk stated the curve on CTH K is becoming dangerous due to the corn, visibility is very obstructed. Sup DeBroux indicated Kewaunee County Highway repaired the potholes on Mercier Rd and the other town roads. Claudia Hickey was present and wanted to thank everyone for helping her and her husband. Sup DeBroux made a motion to close the floor with a second by Sup Bosman. Voice vote 3-0 Motion Carried.

#### **12. Clerk and Treasurer Reports**

Treasurer read report. Total combined balance month-end July 2023 is \$801,089.11. The income totaled \$46,884.99 and the expenses for July 2023 totaled \$78,991.79. Sup DeBroux suggested checking into a 6 month CD, Treasurer will check into it. Motion made by Sup Bosman to accept the Clerk and Treasurer reports as presented. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

#### **13. Review Vouchers and Pay Bills**

Motion made by Sup DeBroux to review the vouchers and pay the bills. Second by Sup Bosman. Voice vote 3-0 Motion Carried. Check numbers paid (16293 – 16318)

#### **14. Next Meeting Dates/Adjourn**

Motion made by Sup DeBroux to adjourn with a second by Sup Bosman. Meeting adjourned at 8:30 pm. Voice vote 3-0 Motion Carried. Next meeting dates will be: October 3<sup>rd</sup> 7 to 9 training at the town hall. Regular meeting will be October 10<sup>th</sup> at 7 pm. Budget Prep will be October 24<sup>th</sup> at 7:00 pm.

Submitted by: Debbie Mercier, Clerk