

**MINUTES of MEETING  
TOWN OF GREEN BAY  
BROWN COUNTY, WI  
Tuesday, December 12th, 2023**

Time: 7:00 pm to 8:10 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Ryan DeBroux, Supervisor Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Mercier, Constable Jeff DuBois, and Zoning Administrator Jason Miller

15 Residents Present

It is noted the meeting was properly posted.

**1. Call to Order**

Chairman Dequaine called the meeting to order at 7:00 pm. Opened with reciting the Pledge of Allegiance.

**2. Review and take action on November meeting minutes**

Motion made by Sup DeBroux to accept as presented the Town Board minutes of November 14, 2023. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**3. Review Planning Commission minutes**

Sup Bosman questioned on the map, they changed P to North P? Dawn Goodman stated it is what the County has on the record. Motion made by Sup Bosman to accept as presented (dated November 21, 2023). Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

**4. Review Board of Appeals minutes**

Motion made by Sup DeBroux to accept the Board of Appeals minutes from November 16, 2023 as presented. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**5. Review Zoning Administrator Report and Building Inspector Report**

Sup Bosman questioned how did we get the shipping container? Zoning Administrator stated it is a shed, the value was above what we have in the books, so that is where the permit came from.

Sup DeBroux made a motion to accept the Zoning Administrator Report dated 11-14-23 through 12-11-23 and the Building Inspector report for the month of November, 2023. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

**6. Scott Hansen, of Hansen Rental Properties, LLC, and McNulty Surveying, are requesting a Certified Survey Map Review (#126-M) for GB-242-1, located at 2731 N. County Highway P.**

The Board did not have any questions, the Planning Commission recommended approval. No concerns.

Sup Bosman made a motion to approve CSM #126-M for GB-242-1 located at 2731 N County Hwy P, Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

**7. Rockwood Point Dr/Cottage Dr**

Chairman Dequaine explained quite a few years ago the Board had the attorney look into abandoning Cottage Dr. He further stated there was never any plan to develop a road there, it is wooded and not developed. He explained the attorney is looking into it and is assisting the Board.

## **8. Edgewater Beach Rd Ordinance Violation**

Motion to open the floor made by Sup DeBroux. Second by Sup Bosman. Voice vote 3-0 Motion Carried. Chairman Dequaine stated there is a camper on the property that is not supposed to be there, he talked to the attorney. They will not be issuing citations at this time, they are going a different route, the attorney will get back to them. Discussion held regarding the Town of Green Bay Zoning Ordinance:

### *Section IV. General Provisions*

#### *F. Front, Side, and Rear Yard Regulations*

*1. No front yard shall be used for open storage of boats, vehicles, or any other equipment, except for vehicular parking or driveways. All open storage areas shall be properly landscaped.*

*2. The storage of one (1) unoccupied recreational vehicle in operable condition is allowed in a residential district when said vehicle is stored in a garage, or behind the principal building and not in a front or side yard setback area, unless it is under five (5) feet in height, at which time it is permitted in the side yard setback area.*

*a. Storage of said recreational vehicle may also be stored as follows for temporary periods:*

*(1) Within the side yard setback between May 1 and the second Tuesday in September, a unit so parked may have the drawbar projecting into the front yard setback.*

Claudia Hickey was present and she commented whatever the Board decides, it seems black and white to them, whatever happens happens. Chairman Dequaine stated it is at the attorney right now.

Sup Bosman made a motion to close the floor with a second by Sup DeBroux. Voice vote 3-0 Motion Carried. Sup Bosman stated he wishes we would get ahead of the meeting on reaching out to the attorney because we are always behind.

## **9. Approval of Election Inspectors and Poll Workers**

Clerk provided the names of the current election inspectors/poll workers. She also stated, we do have election workers whose names have been provided by said political parties. Joan Dequaine, Nancy Zellner, Sue Mercier, Dawn Goodman, Jerry Shefchik, and Dan and Heidi Gregorich. Others who would be interested to help are Terri Jacobs, Lori Romuald, and Jean Paye. Motion made by Sup Bosman to approve the list of election inspectors and poll workers. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

## **10. Tax Bonding Resolution**

Clerk explained we were approximately \$10,000 short on the Treasurer tax bond and we needed to increase it in order to be in compliance. Clerk notified Denmark Insurance and Mark was going to take care of the increase.

## **11. Old Business**

### **A. Roberts Nuisance Violations / CTH K properties**

Chairman Dequaine and Sup Bosman stated there are some cars gone. Chairman Dequaine stated Rob called him and said he will be working on getting rid of the mini-excavator, trailers and cars gone from where he lives, Chairman stated it's getting better but we have to continue to monitor. Constable DuBois questioned if the attorney stated if the power runs out, Chairman stated it does not run out, it continues, the Board is allowed to continue monitoring and working with Mr Roberts to resolve the violation.

## **12. Constable Report**

Constable DuBois stated at last month's meeting, a dog situation was brought up regarding a resident at Broadleaf Way and CTH P. Since last month's meeting, he received several calls. It is a rental property and

there are 9 dogs. Jeff mentioned he went to the property and introduced himself and told him what he is in violation of. He emphasized the severity of the stress his dogs have caused in the neighborhood. The resident said he will be cooperative. Jeff suggests getting a letter to the owner, he may not be aware of the number of dogs located there. Brown County should be notified as well. He stated the dogs were showing signs of aggression. Jeff stated he will wait a month or so if he gets more complaints, he will send a letter to the property owner; he is giving the renter a chance to clean it up on his own.

### **13. Correspondence Received**

Clerk mentioned the Fire Dept. was here for inspection – there were no violations  
Sup Bosman contacted two tree guys, one guy is no longer going to be doing it. Sup Bosman told the other owner who lives in the Town of Scott, the Board would meet him on Crow Rd. It was stated Gravel Pit and Mercier Rd also have various trees and also there are two dead Ash trees in the cemetery. Sup Bosman will notify Chairman Dequaine when the gentleman is able to meet with them.

### **14. Any Other Business Authorized by Law**

#### **A. Open Floor for Public Comment**

Sup DeBroux made a motion to open the floor. Second by Sup Bosman. Voice vote 3-0 Motion Carried.  
Claudia Hickey commented she appreciates everything the Board is doing. Chairman Dequaine stated we are letting the attorneys handle it. Sup Bosman stated it is no longer necessary to contact the Zoning Administrator, Jason. Claudia said she will no longer contact him.  
Jason said Maggie Jennie Cul-de-sac is washing away. Board discussed, they are aware and will add to list of roads to be taken care of.

### **15. Clerk and Treasurer Reports**

Treasurer read the report for the month of October, 2023. Total monies on hand is \$701,590.02. The expenses for the month of October, 2023 totaled \$132,051.39 and the income for the month of October, 2023 was \$33,726.76. Treasurer stated the amount of \$651 which she spoke of the previous month was for the Brown County Tax Stadium deposit. Clerk report agrees with Treasurer report. Motion made by Sup DeBroux to approve the Clerk and Treasurer reports as presented. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

### **16. Review Vouchers and Pay Bills**

Motion made by Sup DeBroux to review the vouchers and pay the bills with a second by Sup Bosman. Voice vote. All Ayes (Checks paid - #16366 to #16392)

### **17. Next Meeting Dates/Adjourn**

Next meeting will be December 27<sup>th</sup> to end of year financial business.  
Next regular meeting will be Tuesday, January 9<sup>th</sup>. Motion made by Sup Bosman to adjourn with a second by Sup DeBroux. Voice vote 3-0 Motion Carried. Meeting adjourned at 8:10 pm.

Submitted by: Debbie Mercier, Clerk