

**Minutes for Meeting of
Tuesday, February 11, 2025
for the regular monthly meeting**

Time: 7:00 pm to 8:40 pm

Location: Town Hall

Attendance: Chairman Cary Dequaine, Supervisor Ryan DeBroux, Supervisor Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Geniesse, Constable Jeff DuBois, and Zoning Administrator Jason Miller

12 Residents Present

It is noted the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7 pm. Opened the meeting by citing the Pledge of Allegiance.

2. Review and Take Action on January meeting minutes

Motion made by Sup Bosman to approve the minutes dated January 14, 2025. Second by Sup DeBroux.

3 Aye 0 Nay Motion Carried

3. Review Planning Commission minutes

Motion made by Sup DeBroux to approve the Planning Commission minutes dated Tuesday, January 21, 2025.

Second by Sup Bosman. 3 Aye 0 Nay Motion Carried.

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Sup Bosman made a motion to accept the Building Inspector Report for the month of January, 2025. Second by Sup DeBroux. 3 Aye 0 Nay Motion Carried. There was no Zoning Administrator Report for the month of January, 2025. Sup DeBroux stated the Building Inspector has not been answering the phone calls for the Fire Dept. Chairman Dequaine will contact him.

6. Insurance Renewal

Mark Verbeten present to go through the insurance renewal. Policy filed in town records includes blank limit, replacement cost for the building and property inside the building, coverage on the monument. Discussion held in regard to vehicle coverage, the town would pay deductible, if someone is killed, the insurance picks up the excess. Insured or underinsured will kick in for excess as long as doing town business. Sup DeBroux made a motion to sign the insurance renewal with Denmark Insurance Agency. Second by Sup Bosman. 3 Aye 0 Nay Motion Carried. Mark stated the insurance carrier is Continental Western Group.

7. Ayres Associates Bridge Inspections Renewal

Sup Bosman stated Ayres Associates did an assessment for all the towns in Brown County and found 24 bridges and culverts that qualified for a 48 month inspection instead of a 24 month. Sup Bosman stated one of our culverts qualifies for going from a 24 month inspection to 48 months. (location: County Line and VanLanen Rd)

8. Sex Offender Residency Request

Town's attorney, Atty Tony Steffek was present. There has been a request by a guy named Dan Thiry, coming off of probation he has had a request to reside on CTH SS, not within 2,000 feet of a park. The attorney stated he reviewed the town's 2020 sex offender residency ordinance, he explained Mr thiry had previously resided in

Door County and is requesting to reside in Brown County. The ordinance refers to a Sex Offender Residence Board consisting of 3 members. Atty Steffek explained Sec 8 of the ordinance regarding the Original Residency Restriction and Sec 9 of the ordinance regarding Sale or Rental of Property for use by Sex Offenders. He explained the town needs to create a sex offender residence board, 3 people for a 5 year term. We will also need to create a form. He further explained, if we can't find 3 citizens, it can be the town board; Chairman Dequaine can appoint; the request of the person must be honored. He explained the town has as much time as needed to create the Sex Offender Residence Board. The meeting would be a regular posting; this would be a meeting of the governmental body; just has to be one hearing. Sup DeBroux requested the presence of the attorney at this meeting. Atty Steffek explained they could go into closed session and then go back out. Motion to open the floor made by Sup Bosman. Second by Sup DeBroux. 3 Aye 0 Nay Motion Carried. John Metzler asked what if the town didn't have that ordinance? Atty Steffek stated he could come in under the state laws. Further discussion held; Atty Steffek explained a civil court action could be filed. He stated the town's ordinance is clear. Resident, Steve Zich was present and stated he would be interested in being on the Sex Offender Residency Board. It was stated the Board members are protected. Sup Bosman made a motion to close the floor. Second by Sup DeBroux. 3 Aye 0 Nay Motion Carried. Atty Steffek said to let him know once we find 3 people for the Sex Offender Residence Board and he will prepare the form, and then we can get the hearing and meeting scheduled.

9. Snow and Ice Removal Contract

Sup DeBroux explained the contract will again be through Tielens Farm LLC, he explained the process. The Town of Green Bay has requested one truck, we generally have either 2 or 1 ¾ they are seeking \$45,000. 3% increase from other years. They now have more equipment. Chairman Dequaine questioned how many year contract are they looking for, discussion held. Motion made by Sup Bosman that we go into contract with Tielens Farms LLC to finish the 2025 season that we're in and to extend for the 2026-2027 and 2027-2028 season.

10. Constable Report – no news to report

11. Old Business

A. Town of Red River correspondence received

The Town of Red River had a map sent to the Town of Green Bay which indicated Town of Green portion on County Line Rd at Trouble Lane. They had also sent a copy of an invoice (\$4,122.65) from Kewaunee County Highway Department for a project which they had completed at Lions Park in Dyckesville.

Chairman Dequaine talked to a Supervisor with the Town of Red River. Sup DeBroux magnified the map, stated the Town of Green Bay has approximately 25-30 feet. Chairman Dequaine stated we've done projects with them before; the Town of Green Bay would be happy to collaborate on any future projects. Chairman Dequaine stated he doesn't believe they had gotten bids for the project, he will contact the Supervisor for the Town of Red River.

12. Correspondence Received

Sup Bosman spoke to GFL; they stated they will come back on Fridays if the private roads aren't safe for a Thursday pick-up. Sup Bosman spoke to Mr DeChamps on Gravel Pit Rd; Northwest Wisconsin Cable Company has subbed out Michaels. Clerk spoke of another \$600 government election grant.

13. Any Other Business Authorized by Law

A. Open Floor for Public Comment

Sup DeBroux made a motion to open the floor with a second by Sup Bosman. 3 Aye 0 Nay Motion Carried. Discussion held regarding primary reason for a .gov email, for websites and elected and appointed officials. Sup DeBroux made a motion to close the floor. Second by Sup Bosman. 3 Aye 0 Nay Motion Carried.

14. Clerk and Treasurer Reports

Treasurer read the report. Total combined balance for month-end December, 2024 is \$481,056.20

Income totals \$83,233.73 and Expenses totaled \$37,559.11. Clerk report agrees with Treasurer.

Sup DeBroux to accept the Clerk and Treasurer reports as presented for the month of December, 2024. Second by Sup Bosman. 3 Aye 0 Nay Motion Carried.

15. Review Vouchers and Pay Bills

Motion made by Sup DeBroux to review vouchers and pay the bills. Second by Sup Bosman. 3 Aye 0 Nay

Motion Carried. Motion Carried Check numbers paid 16775 to 16800.

16. Next Meeting Dates/Adjourn

Motion made by Sup Bosman to adjourn with a second by Sup DeBroux. 3 Aye 0 Nay Motion Carried.

Meeting adjourned at 8:40 pm

March regular meeting scheduled for Tuesday, March 11, 2025 and March Financial Audit meeting scheduled for Monday March 24, 2025 at 6 pm.

Submitted by: Debbie Mercier, Clerk